

Simple Financials Setup under MDS using Crystal Reports

3/10/2011 – djf

Step 1. Create A Default Chart of Accounts – Menu option under MDS – Creates your CA and CADF Tables – (Chart of Account, Chart of Accounts Desc Files)

CHART OF ACCOUNTS DESCRIPTION MAINTENANCE

ACCOUNT NUMBER: 1103

1. DESCRIPTION: CASH IN BANK - BERKSHIRE

2. TYPE: 1 BALANCE SHEET

3. CATEGORY: A

4. ACCOUNT TYPE: A ASSETS

5. CASH FLOW LINE: OBO

6. DET/SUMMARY UPD: []

7. INACTIVE ACCOUNT: []

FINANCIAL REPORT INFORMATION

8. RPT LN	Y/B FLAG	SCHEDULE	SCHED LINE#	ALT REPORT#
036	[]	[]	[]	[]
[]	[]	[]	[]	[]
[]	[]	[]	[]	[]
[]	[]	[]	[]	[]
[]	[]	[]	[]	[]
[]	[]	[]	[]	[]
[]	[]	[]	[]	[]
[]	[]	[]	[]	[]

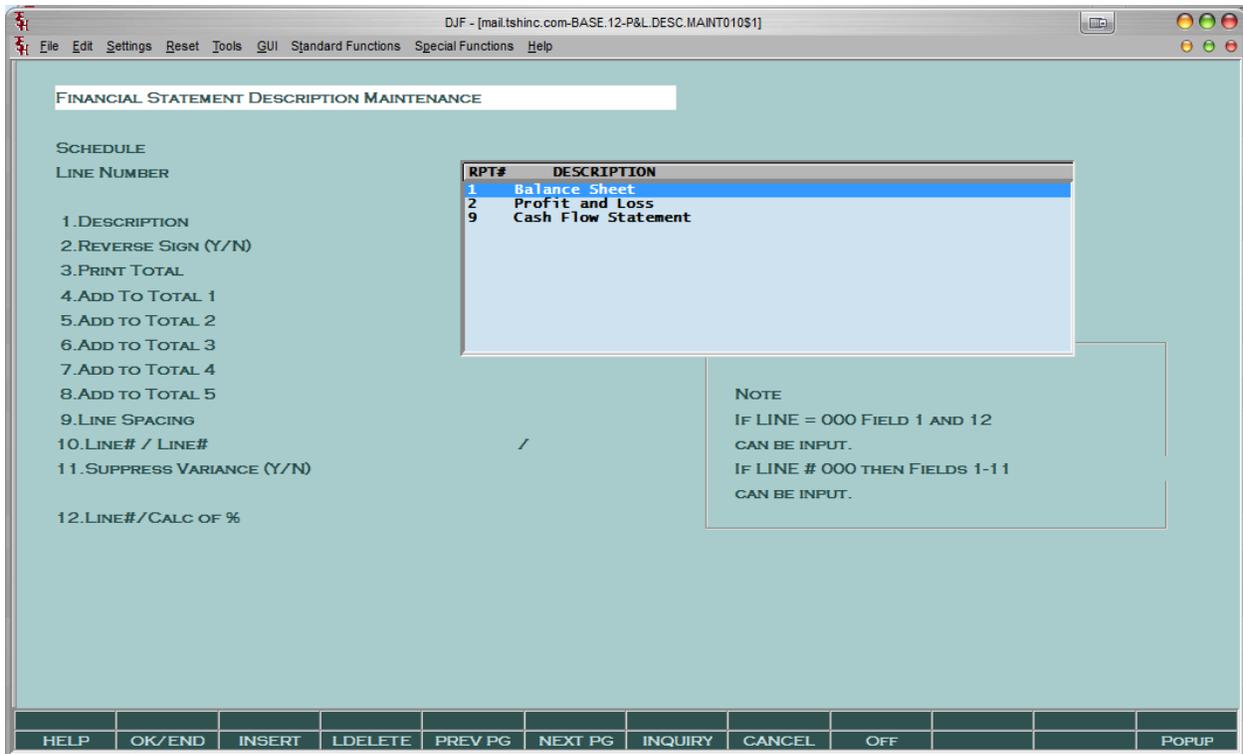
ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT

XXXXXX

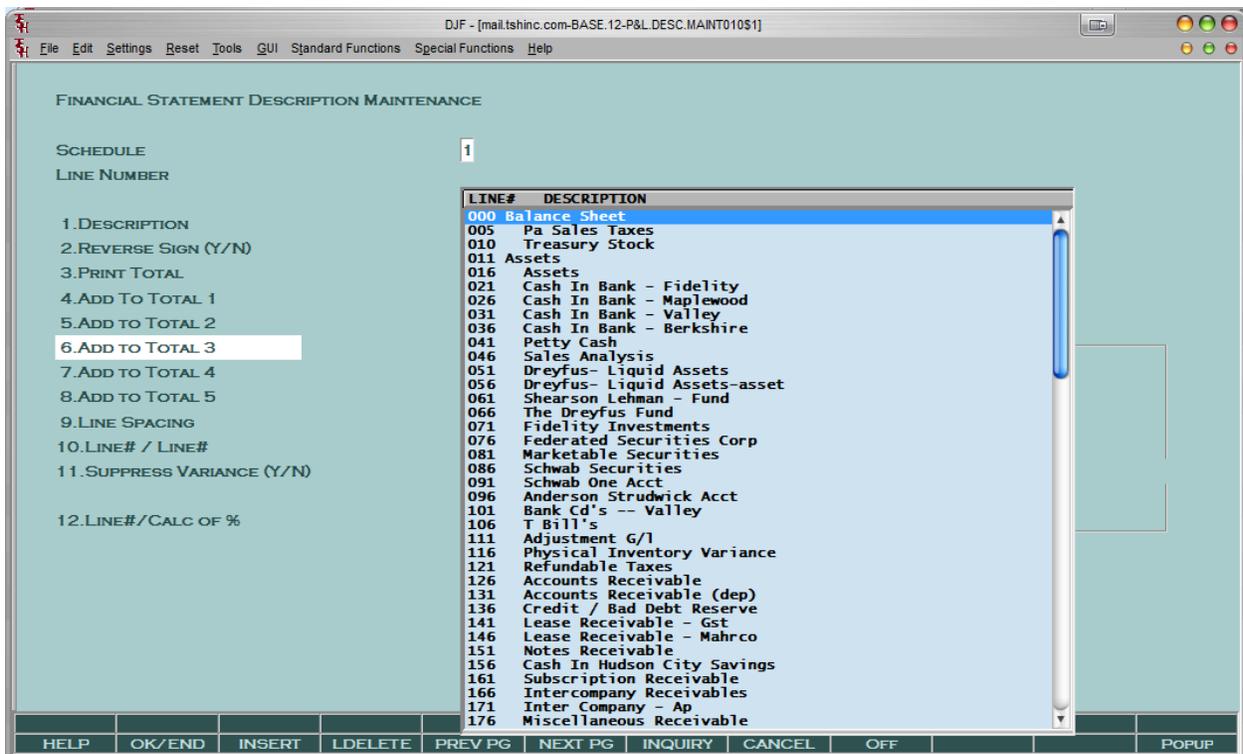
Step2. .Create Default Financial Statements – Generates a Simple P&L Desc table –

IT will sort all of your Accounts by type

ACCOUNT TYPE - USED FOR EXECUTIVE INQUIRY "A" – ASSETS, "L" – LIABILITIES. "C" – CAPITAL, "I" - , INCOME (REVENUE), "E" – EXPENSES. To create a true set of financial Reports you would still need to create subtotals for different accounts and break out separate categories –but this will create the framework we can use later to update our financials in Crystal Reports.

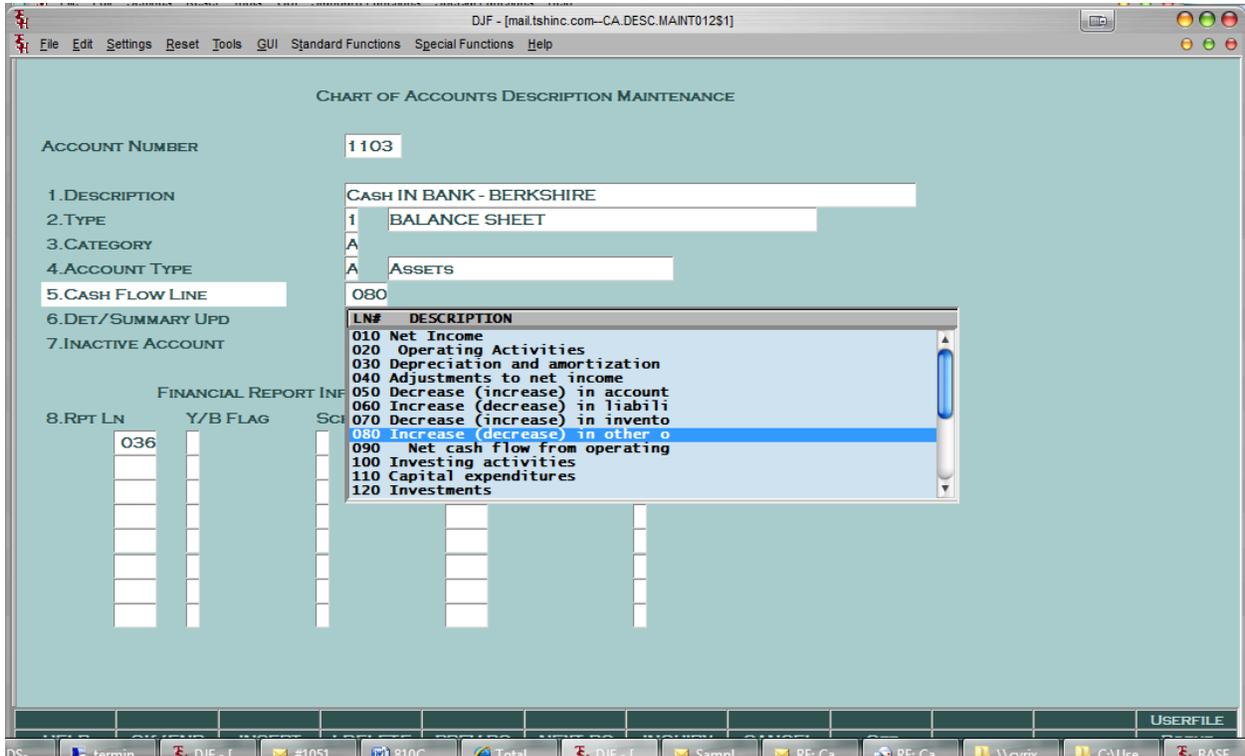


Now you will have the option to view the Three Default Options (schedules) for financials



And since you have automatically generated the financials you can remove them from here or move them up or down. – Or just leave them and modify the information in crystal.

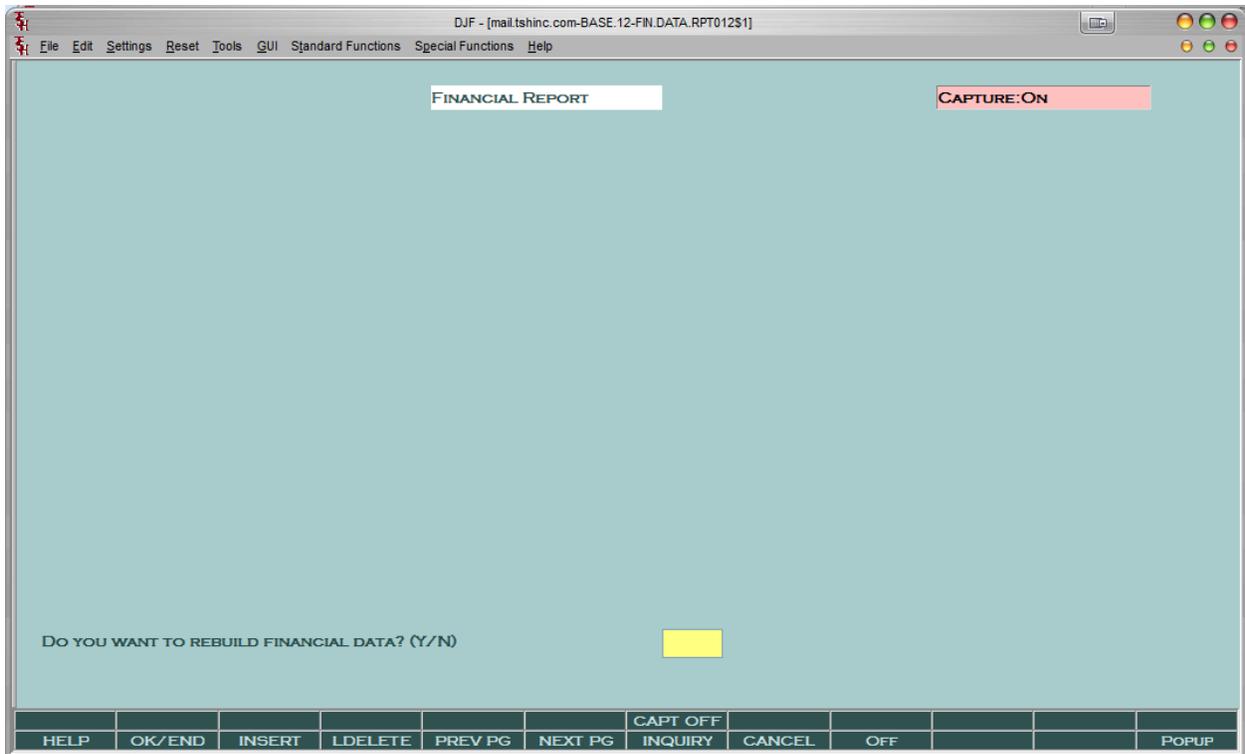
Step 3. Create the Default Cash Flow Statement Options. Note: THIS IS OPTIONAL as many customers don't need cash flow in their financial reports however it is a useful tool to forecast cash flow.



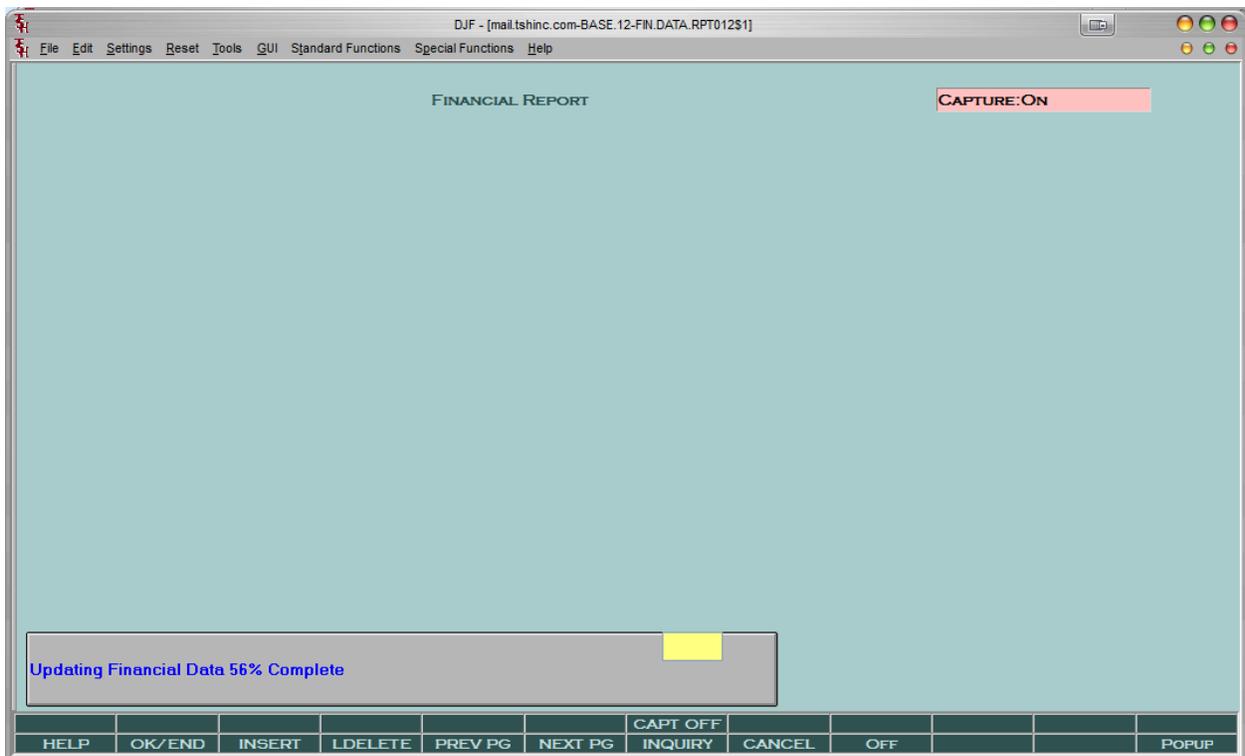
Once you have created the Heading is in step 3 you will attach specific accounts to areas under the cash flow statement.

Step4. Enter or Upload your starting balances and you can then view some numbers in the crystal report and tie them out to your current financials.

NOTE THE current crystal financials will suppress any zero values but you can modify that easily in crystal.



Once Completed you can run your financials into crystal and update them there...



Crystal Reports interface showing a Financial Data Report. The window title is "Vrs6000d.tshinc.com\AMDARCHIVE\DEL\BPI66981115774\POD.UPLOADS!". The report is titled "Financial Data Report For Periods 1001 to 1000" and was run on 03/10/11 at 6:54 pm.

The report includes a navigation pane on the left with the following structure:

- Consolidated
 - Consolidated
 - Balance Sheet
 - Cash Flow Statement
 - Profit and Loss
 - The Company (03)
 - CONSOLIDATED-00
 - Consolidated
 - The Company (07)
 - The Company (20)
 - The Company House (02)
 - The Systems House (01)

The main report content includes a "Click Below to View:" section with links for:

- MTD Financials
- Quarterly Financials
- Yearly Financials

The report also displays a table with the following columns: Actuals (Mtd, Qtr, Ytd), Budgets (Mtd, Qtr, Ytd), Budget vs Actuals (PCT) (Mtd, Qtr, Ytd), and Last Year Actuals (Mtd, Qtr, Ytd). The report is for a Consolidated Company and Department, with the Report/Schedule set to Balance Sheet.

	Actuals Mtd	Budgets Mtd	Budget vs Actuals (PCT) Mtd	Last Year Actuals Mtd
Assets	\$0.00	\$0.00	0.00	\$0.00
	\$(5.50)	\$0.00	5.50	\$0.00
	\$15,765.09	\$250.00	-15,515.09 -8,208.04%	\$1,721.00
Cash In Bank - Valley	\$0.00	\$0.00	0.00	\$0.00
	\$0.00	\$0.00	0.00	\$0.00
	\$65,984.39	\$180.00	-65,804.39 -36,557.9%	\$65,984.39

Crystal will also allow you to export the data simply into excel/pdf or other formats.

See video at...

<http://crs.tshinc.com/CRS/Guides/Videos/MDS-Financials/default.htm>