TSH Sales Prospecting System

Updated 6/4/12 djf

Overview: We have added a report to help us gauge the probability of a deal closing within a specific timeframe – each time you update a prospect a history is kept so we can see the last time the projections were updated – by default the report will show the last two updates.

ł				.com-T2002-TEL.M	ARK.CALL.DE	T012\$1]				00
<u>{ File Edit S</u> e	ettings <u>R</u> eset <u>T</u> ools <u>G</u> UI	Standard Functions Sp	pecial Functions Help							000
	gement Call Detail		SIsm	111 David F	ertig			Total		
Prospect#	TSH		TSH Testing Pros					Curre	nt	
CitySt	Clifton	NJ	PROSPECT	Business Ty		01	Medical Distrib	ution		
Contact	David Fertig			Status Code		С	CUSTOMER	_		
Title	VP Vice Preside	nt	_	Follow Up D	ate				0	
Phone	973-777-8050	Ext		Next Step						
E-Mail	df@tshinc.com									
Web Url	WWW.TSHINC.COM	l				Source				
Opera	itor Date	Time	Notes/Tex	t				Note#	1 of	1
df		06/01/12 12:53	3 Testing n	ew version of pro	spect maint	with				¢,
Contact	David Fertig		🔯 probabil	ty of close fields						ά α
Action										άŭ
										ССТ
										ά τ
Customer S	pecific Area									8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8
Current Syst	tem									α τ
										an a
Number of u	isers									6
			0							æ
Sales\$										æ
541639										100
										6
Click on a	field to update or OK/E	D to Accont			XX	XXXX		PAGE 1 C)E 3	
CIICK OIL a	There to update of Oroci	1D to Accept						FAGE TO	7F J	_
Ord Entry	Prev Rec Next I	Rec Cred App	Add Note	Add Prob	Cust Ord	Cust Hist	Quote	Quote Inq	Userfile	Contacts

Step 1. Updating your custom fields for a prospect. Go to Prospect Call Maintenance on your menu.

Click on User file button (shift f11)_

t a	H H <u>File E</u> dit <u>S</u> ettings <u>R</u> eset To	ols <u>G</u> UI S <u>t</u> andard	DJF Functions Speci	- [mail.tshinc.co ial Functions <u>H</u> elp	m-T2002-PROSE	PECT.MAST.EXT-N	IAINT999 \$1]			
	Prospect#	_		r Extension Fil	e Maintenance ing Prospect N N T N N	C IMCO A N/A PP				
ŀ	HELP OK/END	INSERT	LDELETE	PREV PG	NEXT PG	INQUIRY	CANCEL	Off		Рорир

Update each field for your prospect – note new fields may be added using the Standard MDS xtension file maintenances.

Step 2 . Update your probability of close information

<u>¥</u>						m-T2002-TE	L.MARK.CALL	.DET012\$1]					00
<mark>≸_I <u>F</u>ile <u>E</u>dit <u>S</u>ettin</mark>	ngs <u>R</u> eset <u>T</u> ools	<u>G</u> UI Standa	rd Functions Spe	cial Functions	s <u>H</u> elp								00
											_		
Sales Manager	_	il		S	lsm 11	1 Davi	d Fertig				Total		
Prospect#	TSH			SH Testing	Prospec	t					Curre	ent	
CitySt	Clifton		NJ P	ROSPECT		Business				ledical Distribut	ion		
Contact	David Fertig					Status Co	ode	C		CUSTOMER			
Title	VP Vice P	resident			_	Follow U	p Date						_
Phone	973-777-8050		Ext			Next Ste	p						
E-Mail	df@tshinc.co	m											
Web Url	WWW.TSHIN	C.COM											
Operator	r i i i i i i i i i i i i i i i i i i i	Date	Time	Not	es/Text						Note#	1 of	1
۹df		06	5/01/12 12:53	Tes	ting new	version of	prospect ma	int with					6 2
Contact	David Fertig			🙆 pro	bability o	of close fie	lds						8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8
Action													¢,
													1 21
													ст.
Customer Spec	cific Area												ι¢ι
Current System	n												¢.
Current System	n Here												¢,
Number of use	rs												¢.
				101									ά.
Sales\$													an a
2000000													6
													a
Click on a fie	eld to update o	r OK/END to	Accept					XXXXXX			PAGE 1	OF 3	
	,												
Ord Entry	Prev Rec	Next Rec	Cred App	Add No	ote _	Add Prob	Cust Ord	Cust H	list	Quote	Quote Inq	Userfile	Contacts
HELP	OK/END	INSERT	LDELETE	PREV	PG	NEXT PG	INQUIRY	CANCI	EL	Off			Popup

Click on the Add Prob button – shift F6

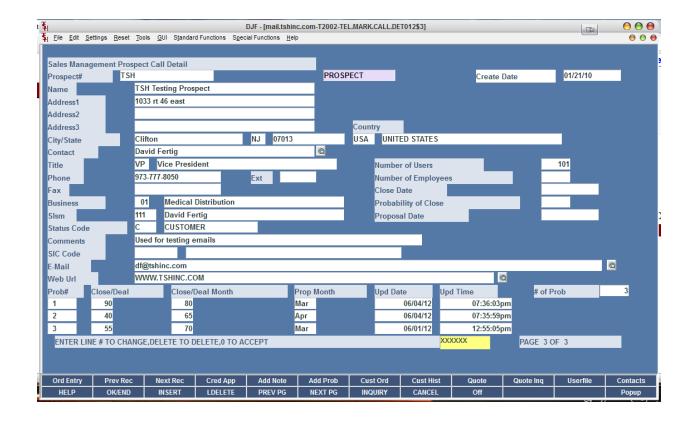
4			ic.com-T2002-TE	L.MARK.CALL.DE	ET012\$3]			m	00
File Edit Settings Reset	Tools GUI Standard Functions	Special Functions Hel	þ						000
Sales Management Pros	pect Call Detail								
Prospect# TSH	1		PROSP	PECT		Create D	ate	01/21/10	
Name	TSH Testing Prospect								
Address1	1033 rt 46 east								
Address2									
Address3				Country					
City/State	Clifton	NJ 07013		USA UNIT	ED STATES				
Contact	David Fertig								
Title	VP Vice President			Numbe	er of Users			101	
Phone	973-777-8050	Ext		Numbe	of Employees	S			
Fax				Close I	Date				
Business	01 Medical Distribut	on		Probat	oility of Close				
SIsm	111 David Fertig			Propos	al Date				
Status Code	C CUSTOMER								
Comments	Used for testing emails								
SIC Code									
E-Mail	df@tshinc.com								
Web Url	WWW.TSHINC.COM					0			
Prob# Close/Deal	Close/Deal Mor	th	Prop Month	Upd Da	ate Up	d Time	# of F	rob	3
1 NNN									
2 40	65		Apr		06/01/12	12:55:07p	n		
3 55	70		Mar		06/01/12	12:55:05p	n		
Ord Entry Prev Rec	Next Rec Cred	pp Add Note	Add Prob	Cust Ord	Cust Hist	Quote	Quote Inq	Userfile	Contacts
HELP OK/END	IN SERT LDELI	TE PREV PG	NEXT PG	INQUIRY	CANCEL	Off			Рорир

Enter your Fields – this will show you:

- A. Probability you will close the overall deal (0-100) percentage
- B. Probability that the Month your are entering is Real (0-100 percentage)
- C. The Month for these percentages
- D. Update Date (read only)
- E. Update Time (read only)

As you enter a new entry the old one will be pushed down – you should not be updating you should bee adding – this will allow us to track the percentages and months over time.

The # of prob fields will show the total number of updates.



Once updated – click ok/end – or f2 to accept and save your changes..

To then view your information and or run sales reports – got to the CRM Reporting Menu

t	[CRMSALES.REP	ORTS]			00
4	<u>File E</u> dit	<u>Settings</u> <u>R</u> eset <u>T</u> o	ools <u>G</u> UI S <u>t</u> anda	rd Functions Spe	cial Functions <u>H</u> el	Þ					00
ŋ											-
				Account:T2	2002 Port	:012 Menu:CRI	MSALES.REPOR	RTS Capture	:On		2
Ш					CRM Sales R	eports					
1											
					ct Listing by Sa	lesman					
				2. Prospec							
					ction Code Re	port					
				4. Title Re							
				5. SIC Coo				_			
					Code Report						
					ode Report			_			
					ct File Report			_			
					rojection Repo			_			נ
				10. TSH P	rospect Listing	V3					
			F (0	1 d 500							
			Enter S	election or END			3				
i	OE	CONTACTS	MAINT	DRILL	EXECINQ	REPORTS	CAPT OFF	VIEW	CRM.MENU	VRM.MENU	
ľ	HELP	OK/END	INSERT	LDELETE	PREV PG	NEXT PG	INQUIRY	CANCEL	Off		Popup

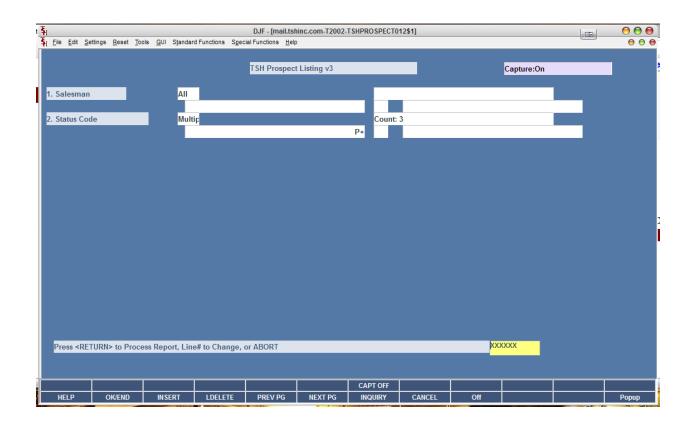
And run TSH Prospect Listing V3

The Sales projection report is also available – currently we are using version 3 of this report

Enter your criteria - Salesman/ all/range/selected

And prospect codes /all /range/selected

Then ok end to run your report in crystal



Once your report comes up – you can drll down by salesman and status code on the right hand side.

Preview	Design	· · · · · · · · · · · · · · · · · · ·	ive Report	
Scott Ostro		TSH Prospect		Business Objects Salesman
	Salesman: 195 Stat Prospect		<u>Contact</u>	<u>Buy Group/System</u> icense/#Users <u>Source</u>
	P DALLAS	Dallas M edical Supply 2552 Summit Avebue #411 Planos TX 75074-	David Glatstein 01 Medical Distribution 3	NDC QucikBoo T IMCO 6
	P 214768	New Global Marketing 1 Hillside Drive dRUMS PA 07621	Allan Blatt 02 Wholesale Distribution	N/A quickbool T NYW HOL 4
	P- PhysicianS	up Physician Supply Company 5041 Spencer Highway Pasadena TX 77505	Christine Owens 52 IMCO Member 866-991-1665	IMCO QUICKBO Т IMCO 7

Or export to a pdf and email to sales managers for our weekly meetings..

Export		
Format:		
🚍 Adobe Acrobat (PDF)	Ŧ	ОК
Destination:		Cancel
i Disk file	Ŧ	Help
L'ASAUEUA 1.6 77.00		

		h.pdf - Adobe F v Window H		-	-	and for a local division of	10.						• <mark>• ×</mark>
1				87.1% -] 🖁 🗄	9 🖻 📝				C	omm	ent	Share
l I	S ales	H 1	Prospect Listing	Salesman - * - Status I	644.2012 7:48:01PM atus Code-P This/Last Report				Page 1 of 1				
	<u>Stat</u>	Prospect	Customer Name	<u>Contact</u> Industry/Phone	<u>Buy Group/</u> License/#Use	System s Source/Competition	<u>Recall Date</u>	<u>Close Mo</u>	Prob Time Prob (P rop	_
	Ρ	DALLAS	Dallas Medical Supply 2552 Summit Avebue #411 Planos TX 75074-3	David Glatstein 01 Medical 7 Distribution	_	QucikBooks IMCO	6/5/2012		% %	% %	Y	Y	N
	Ρ	21 4768	New Global Marketing 1 Hillside Drive	Allan Blatt 02 Wholesale Distribution	N/A T	quickbooks NYWHOLESALE \$10 - 20 Mill	6/4/2012		% %	% %	Y	Y	Y
	Ρ-	PhysicianSup	dRUMS PA 07621 Physician Supply Company 5041 Spencer Highway Pasadena TX 77505	Christine Owens 52 IM CO Member 866-991-1665	_	QUICKBOOKS ENTRPRISE	6/5/2012		96 96	% %	Y	Ν	Ν