

Multi-Company Purchasing of Controlled Drugs



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This document will show you how to purchase controlled drugs from one of your company's (under one DEA#) and then sell it to yourself, under a different DEA#.

7/26/2016

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Notes:

To begin, verify that the DEA# is in your selling company's company record.

The screenshot shows a web browser window with the URL `cloud2.tshinc.com-FML.TEST-COMPANY-MAINT01051`. The application title is "COMPANY FILE MAINTENANCE". The form contains the following data:

Company #	01		
1.Company Name	FIRST MEDICAL INC		
2.Address 1	8515 Douglas Ave #22		
3.Address 2			
4.City	Urbandale		
5.State	IA		
6.Zip	50322		
7.Phone	515-272-4930		
8.Product			
5.DEA#	RO0155970		
9.Fax			
11.Website Name	FIRSTMEDICALINC.COM		
12.Email Address			
13.PL Break GL#	01-2000	29.Curr Yr Earnings	0.00
14.A/P GL#	01-2100	31.Fiscal Month	04
15.Earned Disc GL#	01-5100	22.Journal Entry#	840
16.Retain Earn GL#	01-3900	23.Voucher #	4600
17.Inter Cash GL#	01-1000	24.EDI Sender ID	
18.Inter A/P GL#	01-2100	25.GLN Number	
19.Foreign Gain/Loss GL#	01-9020	26.Buy Group	

At the bottom of the screen, there is a navigation bar with icons for Help, Ok/End, Insert, Delete, Prev, Next, Inquiry, Cancel, Off, and Popup. The status bar at the very bottom shows "The Systems House Operator:ADM Ready" and the date/time "5/23/2016 11:30 CAP NLM SCRL".

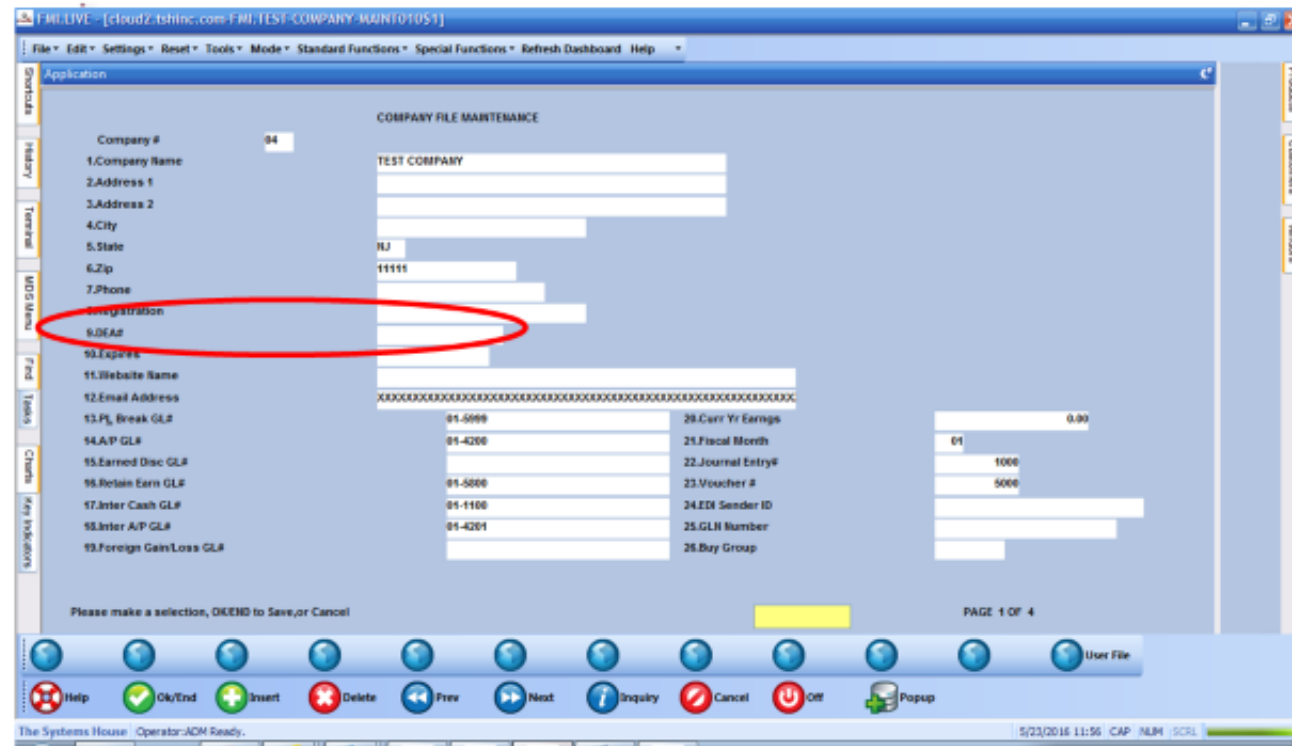
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Notes:

Setup your new company, if you have not already done so. The next few slides will guide you through the process, if needed.

When creating the new company, remember to enter the DEA#.

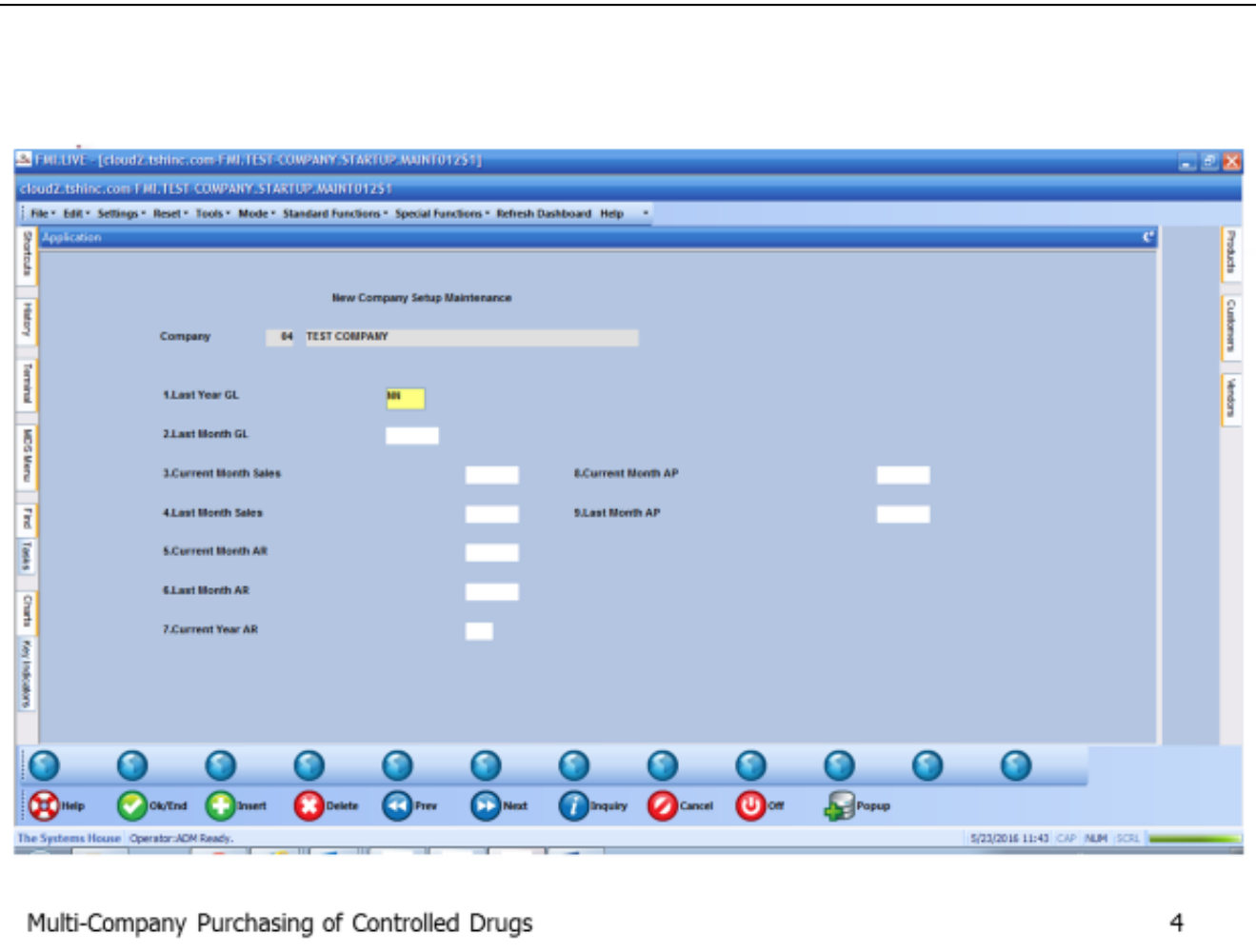


Notes:

When you setup a new company, the New Company Setup Maintenance screen will display and you will be given the opportunity to enter your fiscal information.

If you are unsure what this information should be, or if you know it is the same as your existing company, you can run the Current Fiscal Month Check report for the information.

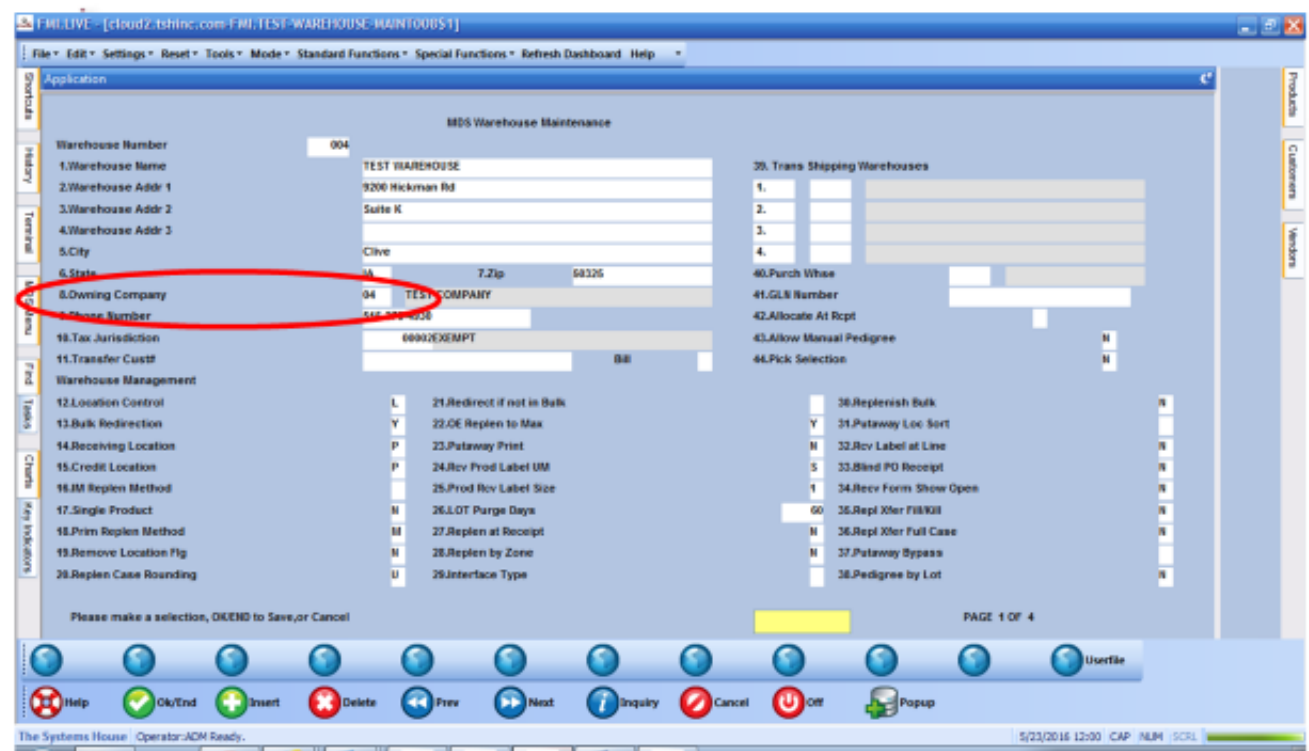
Once your company has been setup, you will need to create any warehouses, banks, finder record, sequence control record, general ledger numbers, locations, etc. that will be needed for the new company.



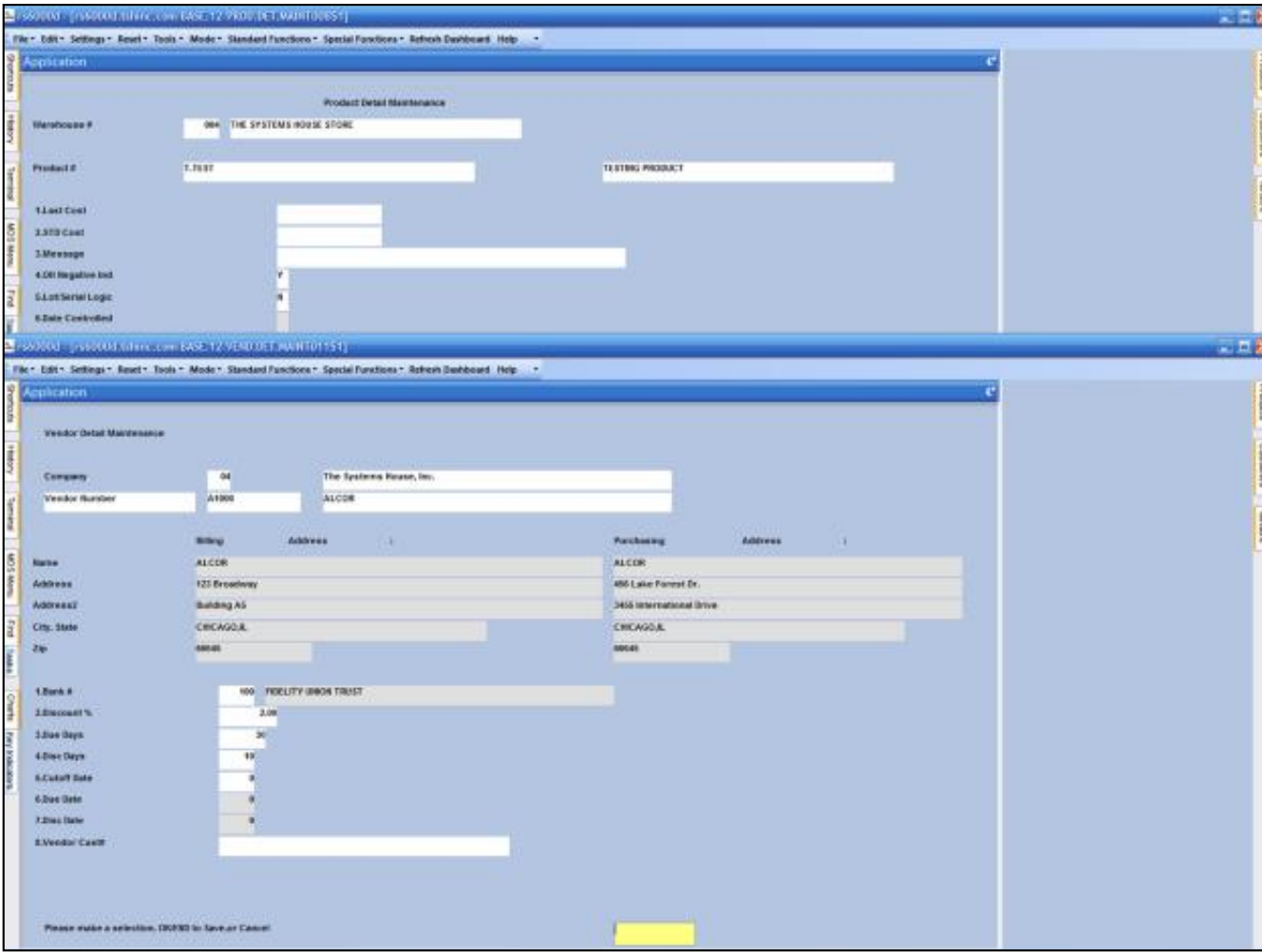
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Notes:

Please note: When you create the new warehouse, make sure that it is owned by the new company.



Notes:



You will need to create product details records for any items you want to purchase or sell with the new company and warehouse.

Create vendor detail records for the vendors that will be paid from the new company.

Once these records are done, you can now place a purchase order under the new company and warehouse.

Notes:

Once the Purchase Order is created, you will receive the inventory into your new warehouse.

The top screenshot displays the 'Purchase Order Entry' screen. It includes a header with 'Purchase Order Entry', 'Catalog Display OFF', and a 'Total' of \$5,475.00. Below this is a table with columns for LTR, Product, Description, Purch/UM, DS-Price, Carr, Req-Date, Tie To Order, Src, Cost/UM, DS-Order#, and Disc%. The first row shows a quantity of 25 for 'SUCTION UNIT HOME CARE' with a total cost of \$475.00.

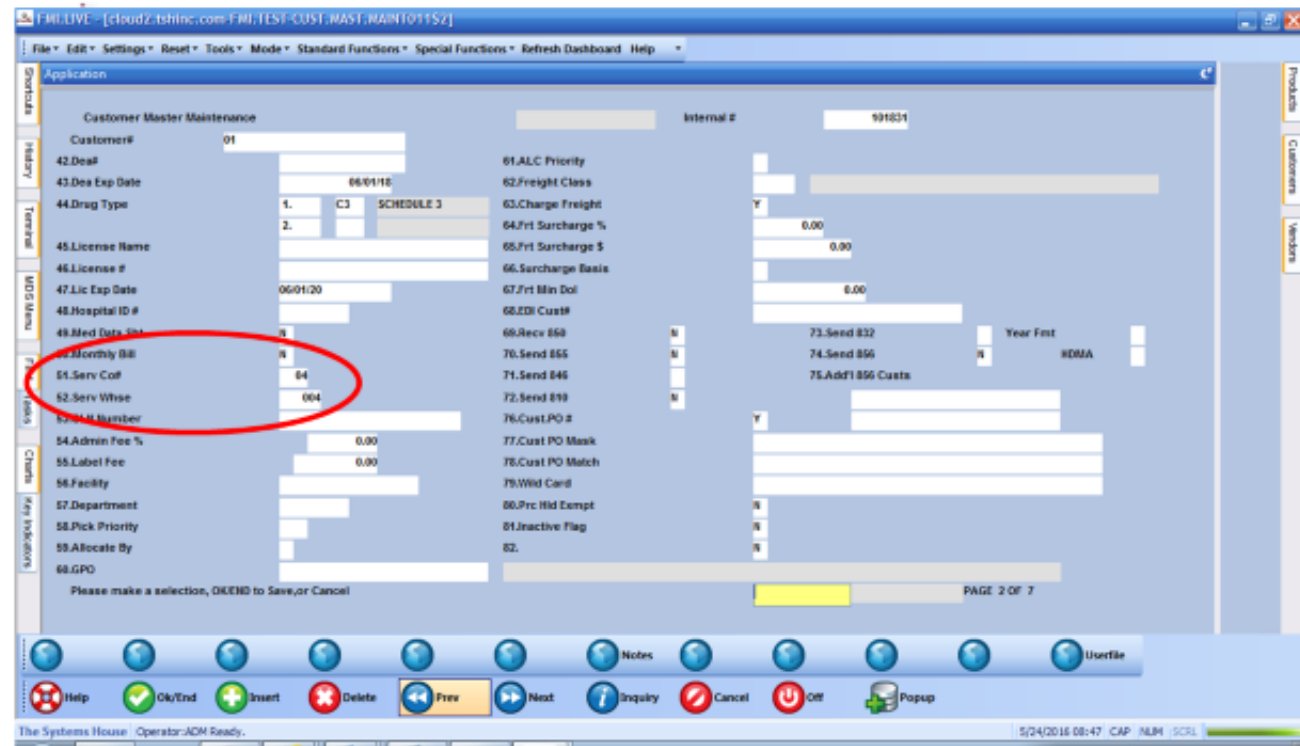
The bottom screenshot displays the 'Purchase Order Receipts Lot Entry' screen. It features a table with columns for LTR, Lot# / Length, Serial#, Location, Quantity, and Exp Date. The first row shows a lot of 25 units at location 502, with an expiration date of 06/24/16.

Notes:

Before you can sell the new inventory, a customer will need to be created.

You will create a customer for the company that will be purchasing the inventory from your new company and warehouse.

When the customer is created, be sure to load the new company and warehouse information.



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Notes:

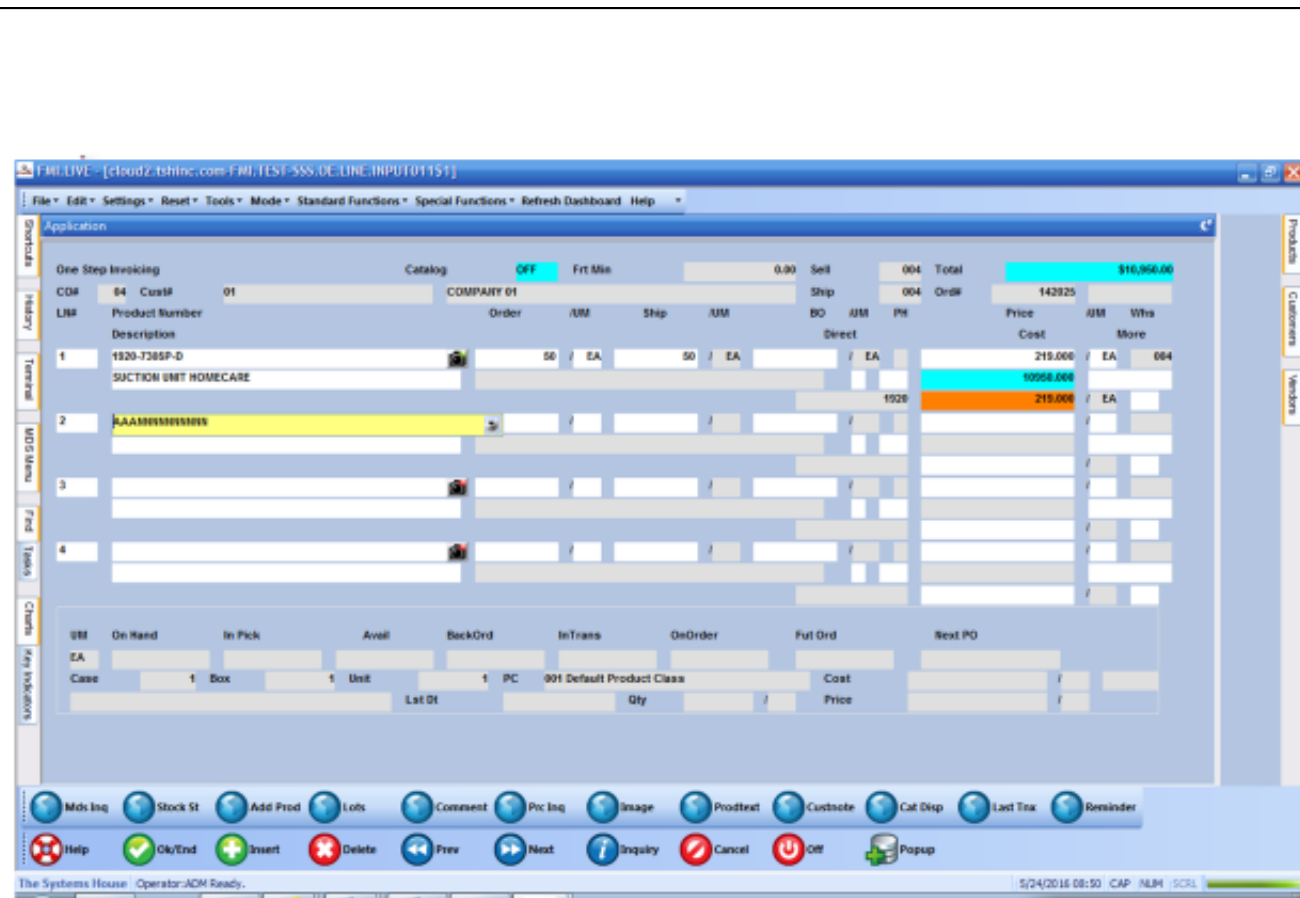
Create a One Step Invoice to sell the inventory to the new customer.

Sell all of the inventory at the same cost as it was received, or if desired, a mark-up can be used.

Once the inventory is sold, there will be no inventory left in the new warehouse. A sale will show that the inventory was sold to your original company.

You would now create a new vendor for your new company, under company 01. This will allow you to create a purchase order to show company 01 purchasing the inventory from the new company.

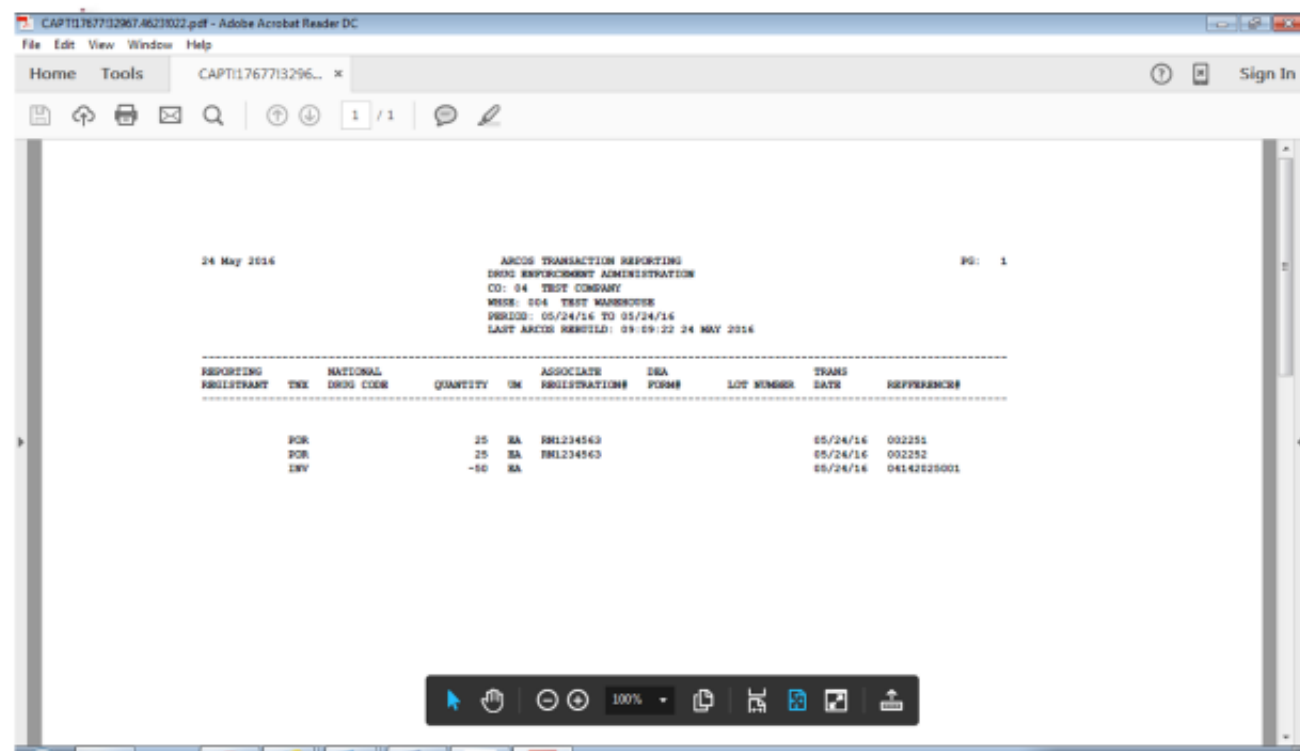
Place the purchase order, using the new vendor, and receive it into inventory under company 01, warehouse 001.



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Notes:

Once you are finished, run the ARCOS report to verify.



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Notes:
