# MDS General Ledger Interface

# Structure of General Ledger Code

- Format of the General Ledger Number

- XX -        XXXX -        XXXX
  01 -        6310 -        0000
  Company -   Account –     Dept/Cost Center

- Files defining elements of the code:
  - Company - Company File
  - Account – CADF File (also defines interface to financial statements)
  - Cost Center – CASDF - The Department and Profit Center fields are not required.

- The desired format of the General Ledger number is defined in the company file.

# Interface to MDS Sub-Systems

- Invoices and Credit Memos
  - Sales and cost of goods sold
  - May be by product type or customer type
  - Sales tax entries
  - Miscellaneous charges
- Accounts Receivable
  - Customer payments
  - A/R adjustments
- Accounts Payable
  - Merchandise and expense vouchers
  - Cash disbursements (payments)
- Journal Entries
  - Standard
  - Recurring
  - Auto-Reverse

# Setup of the General Ledger Codes

- Company – The company record establishes the corporate entity, including basic general ledger interface numbers. Located under File Maintenance->Company Related Files-> Company.

- C/A Account Description - Creates the base account number, and establishes the interface to the financial statements. Located under File Maintenance->Accounts Payable and General Ledger Files->C/A Account Description.

- C/A Suffix - If departments are used as part of the general ledger key, they are entered using this program. Located under File Maintenance->Accounts Payable and General Ledger Files-> C/A Suffix Description.

- Opening Balances - Create and validate all general ledger numbers – also allows the input of opening balances. Located under Accounting Menu->General Ledger->Journal Entries-> Opening Balances.

# MDS Files Utilizing G/L Accounts

- Bank – The bank description including the asset general ledger number. Located under File Maintenance->Company Related Files->Bank.

- General Ledger Control - This file contains all of the general ledger interface numbers not defined elsewhere. G/L numbers may vary by company and/or warehouse. Located under File Maintenance->Company Related Files->General Ledger Control. This is coded in the finder file where each company-warehouse set is assigned to a set of G/L control numbers. Located under File Maintenance->Company Related Files->Finder.

- Miscellaneous Charge Maintenance - This file contains the miscellaneous charges that may be added to an order/invoice. Located under File Maintenance->Company Related Files-> Miscellaneous Charge Codes.

- Customer Type – This file stores the G/L account numbers to be used if the sales interface to the G/L is by customer grouping. Located under File Maintenance->Customer Related Files->Customer Type.

# MDS files Utilizing G/L Accounts

- Product Type – This file store the G/L account numbers to be used if the sales interface to the G/L is by product. Located under File Maintenance->Product Related Files->Product Type.

- Miscellaneous Code – Defines the write-off codes used in cash entry (i.e., Short Pay, Cash discount, etc.). Located under File Maintenance->Company Related Files->Miscellaneous Code Maintenance.

- Tax Rate – Defines the sales tax rates and tax liability GL numbers by taxing jurisdiction. Located under File Maintenance ->Customer Related Files->Tax Rate Maintenance.

- Inventory Reason Code – Contains valid inventory adjustment codes with associated G/L expense codes. Located under File Maintenance->Product Related Files->Inventory Reason Code Maintenance.

- Vendor Maintenance – Sets up each vendor with the ability to assign standard General Ledger Numbers. Located under File Maintenance->Accounts Payable and General Ledger Files-> Vendor Maintenance.

**COMPANY FILE MAINTENANCE**

Company #          20

**Company Maintenance**

1. Company Name    &&&&&&&&&&&&&&&&&&&&&&&&&&&&&&

2. Address 1

3. Address 2

4. City

5. State

6. Zip

7. Phone

8. Registration

9. DEA#

**General Ledger Information**

10. PL Break GL#          16. Curr Yr Earngs                    0.00

11. A/P GL#               17. Fiscal Month

12. Earned Disc GL#       18. Journal Entry#

13. Retain Earn GL#       19. Voucher #

14. Inter Cash GL#        20. EDI Sender ID

15. Inter A/P GL#

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |

## COMPANY FILE MAINTENANCE

Company #           20

### Company Maintenance

1. Company Name    &&&&&&&&&&&&&&&&&&&&&&&&&&&&
2. Address 1
3. Address 2
4. City
5. State
6. Zip
7. Phone
8. Registration
9. DEA#

### General Ledger Information

| | | |
|---|---|---|
| 10. PL Break GL# | 16. Curr Yr Earngs | 0.00 |
| 11. A/P GL# | 17. Fiscal Month | |
| 12. Earned Disc GL# | 18. Journal Entry# | |
| 13. Retain Earn GL# | 19. Voucher # | |
| 14. Inter Cash GL# | 20. EDI Sender ID | |
| 15. Inter A/P GL# | | |

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

**COMPANY FILE MAINTENANCE**

Company #          20

**Company Maintenance**

1. Company Name        &&&&&&&&&&&&&&&&&&&&&&&&&&&&&&
2. Address 1
3. Address 2
4. City
5. State
6. Zip
7. Phone
8. Registration
9. DEA#

**General Ledger Information**

| | | | |
|---|---|---|---|
| 10. PL Break GL# | | 16. Curr Yr Earngs | 0.00 |
| 11. A/P GL# | | 17. Fiscal Month | |
| 12. Earned Disc GL# | | 18. Journal Entry# | |
| 13. Retain Earn GL# | | 19. Voucher # | |
| 14. Inter Cash GL# | | 20. EDI Sender ID | |
| 15. Inter A/P GL# | | | |

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
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File   Edit   Settings   Rese:   Tocls   GUI   Standard Functions   Special Functions   Help

## Company File Maintenance

**Company #**   20

**Formats and Masks**

21.GL Format

22.GL Match

23.Vendor Format

24.Vendor Match

25.Customer Format

26.Customer Match

27.Internal Customer#

28.Product Format

29.Product Match

30.Internal Product #

**Accounts Receivable**

| | | | | | |
|---|---|---|---|---|---|
| 31.Cred Auth Password | | 36.Cash Method | | 43.Frt Cutoff Src | |
| 32.Cred Rel Password | | 37.Write Off % | 0.00 | 44.Frt Ord Min | 0 |
| 33.Number Credit Days | | 38.Write Off $ | 0.00 | 45.Ret Auth Pass | |
| 34.Cash Discount % | 0.00 | 39.Credit Msg | | 46.Ret Maint Pass | |
| 35.Minumum Order $ | 0 | 40.Credit Chk | | | |
| | | 41.Fax Phone | | | |

42.Global Msg

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

# CHART OF ACCOUNTS DESCRIPTION MAINTENANCE

**ACCOUNT NUMBER**          1000

| | |
|---|---|
| **1.DESCRIPTION** | CASH, CHECKING, BOA |
| **2.TYPE** | 1    BALANCE SHEET |
| **3.CATEGORY** | A |
| **4.ACCT TYPE** | A    Assets |
| **5.SOCIFC** | |
| **6.ACCT HIST FLAG (D/S)** | D |
| **7.INACTIVE FLAG** | |

| 8.PL Line# | 9.Y/B FLAG | 10.SCHED# | 11.SCHED LN# | 12.ALT REPORT# |
|---|---|---|---|---|
| 010 | B | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT**          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Userfile |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | Popup |

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

# CHART OF ACCOUNTS DESCRIPTION MAINTENANCE

**ACCOUNT NUMBER**   1000

| | | |
|---|---|---|
| 1.DESCRIPTION | CASH, CHECKING, BOA | |
| 2.TYPE | 1 | BALANCE SHEET |
| 3.CATEGORY | A | |
| 4.ACCT TYPE | A | Assets |
| 5.SOCIFC | | |
| 6.ACCT HIST FLAG (D/S) | D | |
| 7.INACTIVE FLAG | | |

| 8.PL Line# | 9.Y/B FLAG | 10.SCHED# | 11.SCHED LN# | 12.ALT REPORT# |
|---|---|---|---|---|
| 010 | B | | | |
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**ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT**

XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Userfile |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | Popup |

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

## CHART OF ACCOUNTS DESCRIPTION MAINTENANCE

ACCOUNT NUMBER          1000

1.DESCRIPTION          CASH, CHECKING, BOA

2.TYPE          1      BALANCE SHEET

3.CATEGORY          A

4.ACCT TYPE          A      Assets

5.SOCIFC

6.ACCT HIST FLAG (D/S)          D

7.INACTIVE FLAG

| 8.PL Line# | 9.Y/B FLAG | 10.SCHED# | 11.SCHED LN# | 12.ALT REPORT# |
|------------|------------|-----------|--------------|----------------|
| 010 | B | | | |
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ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Userfile |
Popup

## CHART OF ACCOUNTS DESCRIPTION MAINTENANCE

**ACCOUNT NUMBER**        1000

| | | |
|---|---|---|
| 1.DESCRIPTION | CASH, CHECKING, BOA | |
| 2.TYPE | 1 | BALANCE SHEET |
| 3.CATEGORY | A | |
| 4.ACCT TYPE | A | Assets |
| 5.SOCIFC | | |
| 6.ACCT HIST FLAG (D/S) | D | |
| 7.INACTIVE FLAG | | |

| 8.PL Line# | 9.Y/B FLAG | 10.SCHED# | 11.SCHED LN# | 12.ALT REPORT# |
|---|---|---|---|---|
| 010 | B | | | |
| | | | | |
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| | | | | |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT        XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Userfile |
|---|---|---|---|---|---|---|---|---|---|---|---|
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File    Edit    Settings    Reset    Tools    GUI    Standard Functions    Special Functions    Help

## CHART OF ACCOUNTS DESCRIPTION MAINTENANCE

ACCOUNT NUMBER          1000

| | | |
|---|---|---|
| 1.DESCRIPTION | CASH, CHECKING, BOA | |
| 2.TYPE | 1 | BALANCE SHEET |
| 3.CATEGORY | A | |
| 4.ACCT TYPE | A | Assets |
| 5.SOCIFC | | |
| 6.ACCT HIST FLAG (D/S) | | D |
| 7.INACTIVE FLAG | | |

| 8.PL Line# | 9.Y/B FLAG | 10.SCHED# | 11.SCHED LN# | 12.ALT REPORT# |
|---|---|---|---|---|
| 010 | B | | | |
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ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Userfile |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | Popup |

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

^^^ CHART OF ACCTS DESCRIPTION MAINTENANCE ^^^

SUFFIX NUMBER                          22

1.DESCRIPTION                          TWENTY-TWO

2.CONSOLIDATED DEPT                    22

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT                    XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |

File  Edit  Settings  Reset  Tools  GUI  Standard Functions  Special Functions  Help

^^^ CHART OF ACCTS DESCRIPTION MAINTENANCE ^^^

SUFFIX NUMBER                          22

1.DESCRIPTION                          TWENTY-TWO

2.CONSOLIDATED DEPT                    22

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT              XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

## OPENING BALANCE MAINTENANCE
**********************************

ACCOUNT NO.                 20-1234-00

                            ACCOUNT PAYABLE

    1. OPENING BALANCE THIS YEAR

    2. OPENING BALANCE NEXT YEAR

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT                    XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
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**BANK MAINTENANCE**

| | | |
|---|---|---|
| COMPANY NO | 20 | The Systems House, Inc |
| BANK # | 100 | |
| 1.BANK NAME | COMMERCE BANK | |
| 2.G/L NUMBER | 20-1150-00 | |
| 3.ACCOUNT NUMBER | 8524164 | |
| 4.NEXT CHECK# | 652452 | |
| 5.NEXT WASHOUT CHECK# | 001000 | |
| 6.BANK EXPENSE G/L# | 20-1400-00 | |
| 7.CREDIT LINE | 0.00 | |
| 8.BANK VER DETAIL TEMPLATE | | |
| 9.BANK VER TOTAL TEMPLATE | | |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT

XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

**FINDER FILE MAINTENANCE**

| | |
|---|---|
| **COMPANY** | 20 |
| **WAREHOUSE** | 200 |
| 1.CONTROL # | 001 |
| 2.SEQ # | 200 |
| 3.GL # | 200 |

**ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT**

XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

## SEQUENCE CONTROL

CODE                200

| | | |
|---|---|---|
| 1.ORDER NO | 000001 | |
| 2.INVOICE NO | 000001 | |
| 3.C/M NO | 000001 | |
| 4.D/M NO | 000001 | |
| 5.C/B NO | 000001 | |
| 6.ADJ NO | 000001 | |
| 7.ON ACCT NO | 000001 | |
| 8.UNAPPLIED NO | 000001 | |
| 9.SERV CHG NO | 000001 | |
| 10.POSTING NO | 000001 | |
| 11.POSTING SEQ NO | 000001 | |
| 12.CASH SEQ NO | 000001 | |
| 13.ADJ SEQ NO | 000001 | |
| 14.JOURNAL ENTRY NO | 000001 | |
| 15.JOURNAL SEQ NO | 000001 | |
| 16.VOUCHER NO | 000001 | |

| | |
|---|---|
| 17.INVENTORY TRANS NO | 000001 |
| 18.PHY INV TAG NO | 000001 |
| 19.STANDING ORDER NO | 000001 |
| 20.MISC CASH NO | 000001 |
| 21.A/R BATCH NO | 000001 |
| 22.P/O NO | 000001 |
| 23.W/O NO | 000001 |
| 24.PRO W/O NO | 000001 |
| 25.BILL OF LADING NO | 000001 |
| 26.VENDOR RETURN NO | 000001 |
| 27.PEDIGREE ID | 00000000001 |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT

XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

## SEQUENCE CONTROL

CODE                    200

| | | | |
|---|---|---|---|
| 1.ORDER NO | 000001 | 17.INVENTORY TRANS NO | 000001 |
| 2.INVOICE NO | 000001 | 18.PHY INV TAG NO | 000001 |
| 3.C/M NO | 000001 | 19.STANDING ORDER NO | 000001 |
| 4.D/M NO | 000001 | 20.MISC CASH NO | 000001 |
| 5.C/B NO | 000001 | 21.A/R BATCH NO | 000001 |
| 6.ADJ NO | 000001 | 22.P/O NO | 000001 |
| 7.ON ACCT NO | 000001 | 23.W/O NO | 000001 |
| 8.UNAPPLIED NO | 000001 | 24.PRO W/O NO | 000001 |
| 9.SERV CHG NO | 000001 | 25.BILL OF LADING NO | 000001 |
| 10.POSTING NO | 000001 | 26.VENDOR RETURN NO | 000001 |
| 11.POSTING SEQ NO | 000001 | 27.PEDIGREE ID | 00000000001 |
| 12.CASH SEQ NO | 000001 | | |
| 13.ADJ SEQ NO | 000001 | | |
| 14.JOURNAL ENTRY NO | 000001 | | |
| 15.JOURNAL SEQ NO | 000001 | | |
| 16.VOUCHER NO | 000001 | | |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT              XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

**GENERAL LEDGER CONTROL**

CODE        001

| | | | |
|---|---|---|---|
| 1.A/R G/L NO | 01-1200-00 | 15.INVENTORY G/L NO | 01-1400-00 |
| 2.SALES G/L NO | 01-3010-00 | 16.INV ACCRUAL G/L NO | 01-2605-00 |
| 3.RTNS G/L NO | 01-3020-00 | 17.INVENT SUSP G/L NO | 01-1414-00 |
| 4.COST GOODS SOLD G/L | 01-4010-00 | 18.FREIGHT IN G/L NO | 01-1416-00 |
| 5.FRT G/L NO | 01-3040-00 | 19.CONS INV G/L NO | 01-4018-00 |
| 6.DISC G/L NO | 01-3050-00 | | |
| 7.MISC CHARGES G/L NO | 01-3030-00 | 20.SERV LAB G/L NO | 01-4665-00 |
| 8.VEND RET G/L NO | 01-1410-00 | 21.INV. RAW G/L NO | 01-6200-00 |
| 9.RESTCK CH G/L NO | 01-4900-00 | | |
| 10.SERVICE CHG G/L NO | 01-3060-00 | 22.INV. INT G/L NO | 01-6000-00 |
| 11.CC BANK UPD G/L NO | 01-2610-00 | 23.FIRST CST G/L NO | 01-6700-00 |
| 12.DS FRT G/L NO | 01-3045-00 | 24.OCEAN FRT G/L NO | 01-6800-00 |
| 13.DS MISC G/L NO | 01-3035-00 | 25.INV. INS G/L NO | 01-6900-00 |
| 14.P/I VAR. G/L NO | 01-4910-00 | 26.INV. DUTY G/L NO | 01-7000-00 |
| | | 27.INV. BROK G/L NO | 01-7100-00 |
| | | 28.INLND FRT G/L NO | 01-7200-00 |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT

XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

## GENERAL LEDGER CONTROL

CODE        001

| | | | |
|---|---|---|---|
| 1.A/R G/L NO | 01-1200-00 | 15.INVENTORY G/L NO | 01-1400-00 |
| 2.SALES G/L NO | 01-3010-00 | 16.INV ACCRUAL G/L NO | 01-2605-00 |
| 3.RTNS G/L NO | 01-3020-00 | 17.INVENT SUSP G/L NO | 01-1414-00 |
| 4.COST GOODS SOLD G/L | 01-4010-00 | 18.FREIGHT IN G/L NO | 01-1416-00 |
| 5.FRT G/L NO | 01-3040-00 | 19.CONS INV G/L NO | 01-4018-00 |
| 6.DISC G/L NO | 01-3050-00 | | |
| 7.MISC CHARGES G/L NO | 01-3030-00 | 20.SERV LAB G/L NO | 01-4665-00 |
| 8.VEND RET G/L NO | 01-1410-00 | 21.INV. RAW G/L NO | 01-6200-00 |
| 9.RESTCK CH G/L NO | 01-4900-00 | | |
| 10.SERVICE CHG G/L NO | 01-3060-00 | 22.INV. INT G/L NO | 01-6000-00 |
| 11.CC BANK UPD G/L NO | 01-2610-00 | 23.FIRST CST G/L NO | 01-6700-00 |
| 12.DS FRT G/L NO | 01-3045-00 | 24.OCEAN FRT G/L NO | 01-6800-00 |
| 13.DS MISC G/L NO | 01-3035-00 | 25.INV. INS G/L NO | 01-6900-00 |
| 14.P/I VAR. G/L NO | 01-4910-00 | 26.INV. DUTY G/L NO | 01-7000-00 |
| | | 27.INV. BROK G/L NO | 01-7100-00 |
| | | 28.INLND FRT G/L NO | 01-7200-00 |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT

XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

## Miscellaneous Charges Code Maintenance

**Miscellaneous Code**          FSC

**1.Description**               Fuel Surcharge

**2.G/L Number**                3510-00                    FUEL FEE INCOME

**3.Default Amount**                      3.50

**ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT**          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|------|--------|--------|---------|---------|---------|---------|--------|-----|--|--|-------|

**CUSTOMER TYPE MAINTENANCE**

**CUSTOMER TYPE**

1.DESC
2.SALES G/L#
3.COST OF GOODS G/L#
4.SALES RTN GL#

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|------|--------|--------|---------|---------|---------|---------|--------|-----|--|--|-------|

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

**CUSTOMER TYPE MAINTENANCE**

**CUSTOMER TYPE**          01

1.DESC                              HOSPITAL

2.SALES G/L#

3.COST OF GOODS G/L#

4.SALES RTN GL#

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |

File   Edit   Settings   Rese:   Tools   GUI   Standard Functions   Special Functions   Help

## PRODUCT TYPE MAINTENANCE

**PRODUCT TYPE**          |##

1. DESC

2. SALES G/L#

3. COST OF GOODS G/L#

4. SALES RTN GL#

5. TYPE IMAGE

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|------|--------|--------|---------|---------|---------|---------|--------|-----|--|--|-------|

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

## PRODUCT TYPE MAINTENANCE

**PRODUCT TYPE**        001

1. DESC                         ROOM DEODORIZERS

2. SALES G/L#          3010-22              SALES
3. COST OF GOODS G/L#  4010-22              COST OF SALES
4. SALES RTN GL#       3010-22              SALES

5. TYPE IMAGE

**ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT**          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|------|--------|--------|---------|---------|---------|---------|--------|-----|---|---|-------|

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

## MISCELLANEOUS CODES

CO#        01          The Systems House, Inc

CODE       01

1.DESCRIPTION          CASH DISCOUNT

2.G/L #                01-1000-00              ASSETS

3.ABBR. DESCR          CASHDIS

4.SIGN FOR AMOUNT          B

ENTER LINE# TO CHANGE, ABORT TO CANCEL, DELETE TO DELETE, 0 TO ACCEPT          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |

## TAX RATE MAINTENANCE

TAX JURISDICTION          1

1.TAX %                   7.000

2..JUR. DESC              NEW JERSEY

3.TAX G/L #               2400-00        NJ Sales TAXES

4.CHARGE TAX ON FRT                       N

5.STATE %                 7.000

6.COUNTY %                0.000

7.CITY %                  0.000

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|------|--------|--------|---------|---------|---------|---------|--------|-----|--|--|-------|

## INVENTORY REASON CODE MAINTENANCE

CODE      04

1.DESC      DAMAGED

2.ADJ G/I #      1400-00

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|------|--------|--------|---------|---------|---------|---------|--------|-----|--|--|-------|

File   Edit   Settings   Rese:   Tools   GUI   Standard Functions   Special Functions   Help

## Vendor Master Maintenance

**Created**

**Vendor Number**        PSEG                        ** Purchase Order Address **

| | | |
|---|---|---|
| 1.Name | PSE&G | 20.PO Name |
| 2.Address 1 | PO BOX 14106 | 21.PO Add1 |
| 3.Address 2 | ACCT: 31 104 041 17 | 22.PO Add2 |
| 4.City | NEW BRUNSWICK | 23.PO City |
| 5.State | NJ   Country   000   U.S.A. | 24.PO State   Country |
| 6.Zip Code | 07013 | 25.PO Zip                          Ext. |
| 7.Contact | Ext. | 26.PO Phone |
| 8.Telephone | 800-542-0049 | 27.PO Fax Phone          800-231-4521 |
| 9.Fax Phone | 800-231-4521 | 28.PO Contact |
| 10.Fed ID/SS# | | 29.PO Type |
| 11.1099 Req | N | 30.Ship Method |
| 12.Misc Data | | 31.Frt PD Cutoff$          0 |
| 13.Misc Data 2 | | 32.Currency |
| 14.Vend Class | | 33.Combo Code          U |
| 15.Std G/L # | 7000-00 | 34.Dea# |
| | | 35.Pay Status          P |
| 16.Temporary | N | 36.Rebate Via EDI |
| 17.DUNS# | | 37.Vendor Cust# |
| 18.A/R Cust# | | 38.Inactive Flag          N |
| 19.EMail Addr | | |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT                XXXXXX            PAGE  1 OF  2

| | | | | | | | NOTES | | | | Userfile |
|---|---|---|---|---|---|---|---|---|---|---|---|
| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

## Vendor Master Maintenance

Created

**Vendor Number**          PSEG                                      ** Purchase Order Address **

| | | | |
|---|---|---|---|
| 1.Name | PSE&G | 20.PO Name | |
| 2.Address 1 | PO BOX 14106 | 21.PO Add1 | |
| 3.Address 2 | ACCT: 31 104 041 17 | 22.PO Add2 | |
| 4.City | NEW BRUNSWICK | 23.PO City | |
| 5.State | NJ   Country   000   U.S.A. | 24.PO State   Country | |
| 6.Zip Code | 07013 | 25.PO Zip | Ext. |
| 7.Contact | | Ext. | 26.PO Phone |
| 8.Telephone | 800-542-0049 | 27.PO Fax Phone | 800-231-4521 |
| 9.Fax Phone | 800-231-4521 | 28.PO Contact | |
| 10.Fed ID/SS# | | 29.PO Type | |
| 11.1099 Req | N | 30.Ship Method | |
| 12.Misc Data | | 31.Frt PD Cutoff$ | 0 |
| 13.Misc Data 2 | | 32.Currency | |
| 14.Vend Class | | 33.Combo Code | U |
| 15.Std G/L # | 7000-00 | 34.Dea# | |
| | | 35.Pay Status | P |
| 16.Temporary | N | 36.Rebate Via EDI | |
| 17.DUNS# | | 37.Vendor Cust# | |
| 18.A/R Cust# | | 38.Inactive Flag | N |
| 19.EMail Addr | | | |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT          XXXXXX          PAGE  1 OF  2

| | | | | | | NOTES | | | | | Userfile |
|---|---|---|---|---|---|---|---|---|---|---|---|
| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |

File   Edit   Settings   Reset   Tools   GUI   Standard Functions   Special Functions   Help

## Vendor Master Maintenance

**Created**

**Vendor Number**        PSEG                        ** Purchase Order Address **

| | | |
|---|---|---|
| 1.Name | PSE&G | 20.PO Name |
| 2.Address 1 | PO BOX 14106 | 21.PO Add1 |
| 3.Address 2 | ACCT: 31 104 041 17 | 22.PO Add2 |
| 4.City | NEW BRUNSWICK | 23.PO City |

5.State        NJ   Country      000   U.S.A.          24.PO State        Country

| | | |
|---|---|---|
| 6.Zip Code | 07013 | 25.PO Zip | Ext. |
| 7.Contact | | Ext. | 26.PO Phone | |
| 8.Telephone | 800-542-0049 | 27.PO Fax Phone | 800-231-4521 |
| 9.Fax Phone | 800-231-4521 | 28.PO Contact | |
| 10.Fed ID/SS# | | 29.PO Type | |
| 11.1099 Req | N | 30.Ship Method | |
| 12.Misc Data | | 31.Frt PD Cutoff$ | 0 |
| 13.Misc Data 2 | | 32.Currency | |
| 14.Vend Class | | 33.Combo Code | U |
| 15.Std G/L # | 7000-00 | 34.Dea# | |
| | | 35.Pay Status | P |
| 16.Temporary | N | 36.Rebate Via EDI | |
| 17.DUNS# | | 37.Vendor Cust# | |
| 18.A/R Cust# | | 38.Inactive Flag | N |
| 19.EMail Addr | | | |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT          XXXXXX          PAGE 1 OF 2

| | | | | | | NOTES | | | | | Userfile |
|---|---|---|---|---|---|---|---|---|---|---|---|
| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |

File   Edit   Settings   Rese:   Tocls   GUI   Standard Functions   Special Functions   Help

**Vendor Detail Maintenance**

| Company | 01 | The Systems House, Inc |
|---|---|---|
| Vendor Number | PSEG | PSE&G |

|  | **Billing      Address      :** | **Purchasing      Address      :** |
|---|---|---|
| Name | PSE&G | |
| Address | PO BOX 14106 | |
| Address2 | ACCT: 31 104 041 17 | |
| City, State | NEW BRUNSWICK,NJ | |
| Zip | 07013 | |

| 1.Bank # | 001 | FIDELITY BANK |
|---|---|---|
| 2.Discount % | 0.00 | |
| 3.Due Days | 10 | |
| 4.Disc Days | 0 | |
| 5.Cutoff Date | 0 | |
| 6.Due Date | 0 | |
| 7.Disc Date | 0 | |

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT            XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

## Vendor Detail Maintenance

Company                    01                The Systems House, Inc

Vendor Number              PSEG              PSE&G

|  | Billing        Address        : | Purchasing        Address        : |
|---|---|---|
| Name | PSE&G | |
| Address | PO BOX 14106 | |
| Address2 | ACCT: 31 104 041 17 | |
| City, State | NEW BRUNSWICK,NJ | |
| Zip | 07013 | |

1.Bank #              001   FIDELITY BANK

2.Discount %               0.00

3.Due Days                 10

4.Disc Days                 0

5.Cutoff Date               0

6.Due Date                  0

7.Disc Date                 0

ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT          XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |

File   Edit   Settings   Rese:   Tocls   GUI   Standard Functions   Special Functions   Help

## Vendor Detail Maintenance

| | | |
|---|---|---|
| Company | 01 | The Systems House, Inc |
| Vendor Number | PSEG | PSE&G |

**Billing       Address       :**                    **Purchasing       Address       :**

| | |
|---|---|
| Name | PSE&G |
| Address | PO BOX 14106 |
| Address2 | ACCT: 31 104 041 17 |
| City, State | NEW BRUNSWICK,NJ |
| Zip | 07013 |

| | | |
|---|---|---|
| 1.Bank # | 001 | FIDELITY BANK |
| 2.Discount % | 0.00 | |
| 3.Due Days | 10 | |
| 4.Disc Days | 0 | |
| 5.Cutoff Date | 0 | |
| 6.Due Date | 0 | |
| 7.Disc Date | 0 | |

**ENTER LINE # TO CHANGE,DELETE TO DELETE,0 TO ACCEPT**

XXXXXX

| HELP | OK/END | INSERT | LDELETE | PREV PG | NEXT PG | INQUIRY | CANCEL | Off | | | Popup |
|---|---|---|---|---|---|---|---|---|---|---|---|

# Where to Get More Information

- To contact support call 973-777-8050 or fax 973-777-3063

- To access the The Systems House website the address is: www.tshinc.com