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Accounting Registers Training Guide

The following training guide is a quick start guide for Accounting Registers.

Overview

To complete the accounting audit trail requirements of the system, a series of registers are provided on a daily and monthly basis. General ledger postings are automatically generated during the Accounts Receivable end of month job stream based on the information contained in these reports.

10/13/2015

Accounting Registers Training Guide

Accounting Registers Training

Guide

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Notes:

GUIDES - [192.168.253.254-MENU] File Edit Settings View Reset Tools GUI PDA Standa Account:64 BASE.12 Master Distribution System Main System	Port:064 Menu:MENU Capture:On	Main Menu Accounting Registers Menu can be found on the main menu.										
1. Order Entry and Invoicing	15. End of Day Processing											
2. Order Entry Reports	16. End of Month Processing											
3. Accounting Registers	17. End of Year Processing											
4. Accounts Receivable	18. Inquiries											
5. Price Maintenance/Price Books	19. Utilities 20. Recall Generator											
6. Costing/Inventory Evaluation												
8. Inventory/Warehouse Procedures	7. Purchasing 21. Special Programs 8. Inventory/Warehouse Procedures 22. Electronic Mail											
9. Physical Inventory Procedures	23. Purge and Fix Programs											
10. Inventory Management	24. EDI Menu											
11. Sales Analysis	25. Service Menu											
12. File Maintenance	26. Raw Materials											
13. Accounts Payable	27. Sales Management Menu											
14. General Ledger												
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GUIDES - [192.168.253.254-ACCT.RPTS] File Edit Settings View Reset Tools GUI PDA Standa Account:64 BASE.12 Po Accountin		The Accounting Registers Menu contains the following; Daily Invoice Register Consignment Memo Register Credit Memo Register Tax Register
Daily	Monthly	Chargeback Register Bill of Lading Register
1. Invoice Register 2. Consignment Memo Register 3. Credit Memo Register	8. Invoice Register 9. Consignment Memo Register 10. Credit Memo Register	Gross Profit Report
4. Tax Register 5. Chargeback Register 6. Bill of Lading Register	11. Bill of Lading Register 12. Commission Menu 13. Tax Register	Monthly Invoice Register Consignment Memo Register
Weekly	14. Gross Profit Report 15. Chargeback Register 16. Returns Analysis	Credit Memo Register Bill of Lading Register Commission Menu
7. Gross Profit Report	17. Tax Jurisdiction Summary 18. Lot Gross Profit Report (Detail) 19. Lot Gross Profit Report (Summary)	Tax Register Gross Profit Report Chargeback Register
Enter CONTACTS MAINT DRILL EXECINQ HELP OK/END INSERT LDELETE PREV PG		Returns Analysis Tax Jurisdiction Summary Lot Gross Profit Report (Detail) Lot Gross Profit Report (Summary)

The Systems House, Inc.

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File Edit Document Tools View					Daily Invoice Register
					The invoice register lists each invoice and invoice void processed for a particular day.
				<u> </u>	Invoice Date
Ta		DAILY INVOICE REGISTER	ENTRY DATE 10/22/03 DATE 07	/14/04 PAGE 1	Click on the drop down box and select a date or enter date format 'MM/DD/YY'.
tí со 01 ти	E SYSTEMS HOUSE	DAIDI INVOLG ADVIDIDA	TIME 13		
		INV TOTAL SLS SALE AMT	TAX AMT FRT. AMT MISC AMT COST	ANT OF ANT OF 5 WE	Press <return> to Process Report, Line#</return>
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UMC 100011 UNIVE	RSITY MEDICAL CENTE 502133 10/22	6042.00 001 5700.00	342.00 0.00 0.00 300	0.00 2700.00 47.4 001	
	RSITY MEDICAL CENTE 502134 10/22	1605.00 002 1500.00	105.00 0.00 0.00 57	5.00 925.00 61.7 001	Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to
	RSITY MEDICAL CENTE 502135 10/22	1070.00 002 1000.00	70.00 0.00 0.00 32	5.00 675.00 67.5 001	process the report.
×.	Y: 01 THE SYSTEMS HOUSE	10042.00 9450.00	592.00 0.00 0.00 440	0.00 5050.00 53.4	The user can also enter Line Number to make desired changes.
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GRAND TOTAL		10042.00 9450.00	592.00 0.00 0.00 440		Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.
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ংশ																			•	consignment sales for the day.
Q																				
C To		CO 01	The	System	DAILY s House	Y CONSI	GNMEN	T MEMO	REGISTER	R FOR	SHIP	MENTS	ENTRY 1	DATE 08/18		ATE 08/18/0 IME 16:45:2		1		Invoice Date
Ħ		CUST#	CUSTOM	ER NAM	:	INV		DATE	INV TOTAL	L SL	s s	ALE AMT	TAX AMT	FRT AMT	MISC AMT	COST AMT	GP AMT	GP %		Click on the drop down box and select a date or enter date format 'MM/DD/YY'.
E,		GRACE 100088	Grace			000	026 0	8/18	3000.00	007	3	000.00	0.00	0.00	0.00	2500.00	500.00	16.7		
0		GRACE 100088	Grace			000	027 0	8/19	3000.00	007	3	000.00	0.00	0.00	0.00	2500.00	500.00	16.7		1=CSH, 2=CIV
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₿		TOTAL	COMPANY	: 01 1	he System	ns Hous	e		6000.00		6	00.00	0.00	0.00	0.00	5000.00	1000.00	16.7		Consignment Invoice Number.
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U\$		GRAND	TOTA F						6000.00			000.00	0.00	0.00	0.00	5000.00	1000.00	16.7		Press <return> to Process Report, Line#</return>
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	jie Edit Document Iools View Window Help ☞ 🏠 💾 🗇 🔟 II II II II II II II II II III II II I	<u>_8×</u>	The credit memo register lists each credit memo and credit memo void processed for a particular
्र मि मि	DAILY CREDIT MEMO REGISTER ENTRY DATE 10/10/03 DATE 07/21/04 PAGE CO 01 THE SYSTEMS HOUSE TIME 13:57:09	1	day. The invoice number, customer number and customer name will print on the invoice register. The columns such as tax amount and gross profit can be determined by the customer using the report parameter maintenance.
■.	CUST# CUSTOMER NAME C/M # DATE INV # C/M TOTAL SLS SALE AMT FRT.AMT MISC.AMT COST AMT GP AMT G.P%	ĸ	Invoice Date
	AJAX 100015 AJAX INDUSTRIAL SUPPLY 130787 10/10 502125 -238.50 001 -225.00 0.00 0.00 100.00 -325.00 144.4	8	Click on the drop down box and select a date or enter date format 'MM/DD/YY'.
9	TOTAL COMPANY: 01 THE SYSTEMS HOUSE 'RETURNS' 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.		
U) L	-225.00 0.00 -325.00 'TOTAL' -238.50 0.00 100.00 144.4 -225.00 0.00 -325.00		Press <return> to Process Report, Line# to Change, or Abort:</return>
S. T.	GRAND TOTAL 'RETURNS' 0.00 0.00 0.00 0.00 0.00 'NON RETURNS' -238.50 0.00 100.00 144.4 -225.00 0.00 -325.00 -225.00 0.00 -325.00		Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.
	"TOTAL" -238.50 0.00 100.00 144.4 -225.00 0.00 -325.00 144.4		The user can also enter Line Number to make
			desired changes.
			Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.
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¥											DA	ILY S	TANDAR	D TAX	REGISTER	ENTRY DT	10/01/03			PAGE	1	
3.		CO 01				USE													13:51:57			
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ň			AJAX																			
		100015	AJAX	INDUS	TRIAL	SUPP	LY	INV	50211	6		10/01	324	0.00	3170.00	0.00	3170.00	0.000	2700.00	470.00	14.8	
S		100015	AJAX AJAX	INDUS	TRIAL	SUPP	LY	INV	50211	7		10/01	238	5.60	2000.00	0.00	2000.00	0.000	1200.00	800.00	40.0	
T.		100015	AJAX	TNDIS	TOTAT	. GIIDE	r.v			•					50.00		50.00	6 000	20.00			
_		100015	AJAX	INDUS	- AIAI	, sori		INV	50211	8		10/01	. 5	0.00	50.00	0.00	50.00	6.000	30.00	20.00	40.0	
		100015	AJAX	INDUS	STRIA	L SUPI	LY	INV	50211	9		10/01	5	0.00	50.00	0.00	50.00	6.000	30.00	20.00	40.0	
		100015	AJAX	TNDIIS	TRIAT	. SIIDE	T.Y	INV	50212	0		10/01	5	0.00	50.00	0.00	50.00	6.000	30.00	20.00	40.0	
		100013	AJAX	111200	- nin					-												
		100015		INDUS	TRIAL	SUPP	LY	INV	50212	1		10/01	5	0.00	50.00	0.00	50.00	6.000	30.00	20.00	40.0	
		100015	AJAX AJAX	INDUS	TRIAL	SUPP	LY	INV	50212	2		10/01	5	0.00	50.00	0.00	50.00	6.000	30.00	20.00	40.0	
			AJAX																			
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		TOTAL	TAX JU	RISDI	CTION	. 1	ь	IEW JE	RSET				607	7.00	5610.00	11.40	5420.00		4150.00	1460.00	20.0	
	12	25%	▼ 1€		1 of 1	►	ы	11 ×	8.5 in	H.	◀											Ð

Daily Tax Register

The tax register is an automatic byproduct of the invoicing and credit memo process and details by invoice, the amount of tax charged the customer.

The report is prepared in taxing jurisdiction sequence and reports the invoice gross and net amounts, taxable and non-taxable amounts, tax percent and tax amount collected. This report would be used to prepare state sales tax returns.

The invoice number, customer number and customer name will print on the invoice register. The columns such as tax amount and gross profit can be determined by the customer using the report parameter maintenance.

Invoice Date

Click on the drop down box and select a date or enter date format 'MM/DD/YY'.

Press <RETURN> to Process Report, Line# to Change, or Abort:

Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.

The user can also enter Line Number to make desired changes.

Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.

T E	dobe Acrobat - [jbeach! ile Edit Document Ioo	ls <u>V</u> iew <u>W</u> indow <u>H</u> el						Chargeback Register The chargeback register prints all chargebacks created during cash receipts for a specific day.
<u>ହ</u> ି ଏ ମ								Date Click on the drop down box and select a date or enter date format `MM/DD/YY'.
₩ ₩ ₽,		PAGE 1 COMPANY: 01 THE SY CB # A.CUST.NO				om 12 Jul 2004 BATCH# DATE CHECK#		Press <return> to Process Report, Line# to Change, or Abort:</return>
		01132195 GRACE 01132196 AJAX 01132197 AJAX	Grace AJAX INDUSTRIAL SUPPLY AJAX INDUSTRIAL SUPPLY	43.00 UNAUTHORIZED DEDUCTION 7.00 UNAUTHORIZED DEDUCTION 8.00 CASH DISCOUNT BEYON	01501705 01000058 CBREF1 D 01000058 CBREF2	101146 06/01/04 1 101148 06/17/04 CKNEW1 101148 06/17/04 CKNEW1		Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.
@ \$ ∰		01132198 AJAX 01132199 AJAX	AJAX INDUSTRIAL SUPPLY	TERMS 15.00 INVALID FREIGHT DEDUCTION 20.00 SHORT SHIPMENT 	01501862 CBREF3 01501862 CBREF4	101148 06/17/04 CKNEW1 101148 06/17/04 CKNEW1		The user can also enter Line Number to make desired changes.
t V F		5 records listed.		93.00				Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.
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The Systems House, Inc.

		be Acrobat - [jbeach!49798~061!13352!ACCT.RPTS_7.pdf] Edit Document Tools View Window Help																Weekly Gross Profit Report	
										o							2	- 8 ×	The purpose of the gross profit report is to
		88				• • [#9	M .										provide management with an analysis of the profitability of each salesman. Prepared in
र भूम 10 🕲																			salesman sequence, the report analyzes the sales, cost, gross profit, and commission statistics associated with each salesman for the fiscal period.
		CO 01	THE S	YSTEMS HOU	SE		WEE	KLY GR	OSS PROFI	T REGISTER				07/21/04 13:50:00	,	PAGE	1		
₿. Ø.		SLS 0	00 HOUSE	ORDERS															The invoice number, customer number and customer name will print on the invoice register.
4,		CUST	CUSTON	ER NAME		TNX INV#	C/M NO D	ATE I	NV TOTAL	SALE AMT CO	M# COM	N AMT CO	ST DOL.	GP.AMT	GP &	OS WH			The columns such as tax amount and gross profit can be determined by the customer using the
		10001	IDEAL 3 IDEAL	DISTRIBUTI	ON CO	I/V 50217	V 1	2/12	-23.74	-23.74 00	000	0.00	-7.30	-16.44	69.3	01 001			report parameter maintenance.
S R Ø F		TOTAL	SALESMA	N: 000 HOU	SE ORDERS				-23.74	-23.74		0.00	-7.30	-16.44	69.3				The commission report and gross profit reports are designed to print weekly rather than daily. Therefore, in order to select the appropriate records for processing, a flag is maintained in the Invoice file, and updated during the commission report process.
																			Thus both reports will reflect all activity since the last running of the update program. Since only one flag is maintained, the update program should not be initiated until both weekly reports have been printed.
																			Press <return> to Process Report, Line# to Change, or Abort:</return>
	129	× -	14 4	1 of 3 🕨	H 11 ×	8.5 in 🔡												× }	Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.
Ν	lotes:																		Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.
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	CO 01 THE	SYSTEMS HOUSE		MONTI			OICE REGIST		0301		TE 07/14/0 ME 12:43:2		AGE	1	<u>۲</u>
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	AL/CO														
	100083 ALCO	SUPPLY COMPANY	501867	03/24	20.00	001	20.00	0.00	0.00	0.00	10.00	10.00	50.0	001	
	ALCO	SUPPLY COMPANY	501868	03/04	10.00	0.01	10.00	0.00	0.00	0.00	5.00	F 00	50.0	0.01	
		SUPPLI CONFASI	201868	03/24	10.00	001	10.00	0.00	0.00	0.00	5.00	5.00	50.0	001	
	ALCO 100000 ALCO	SUPPLY COMPANY	5018691	/ 03/24	-3210.00	011	-3000.00	-210.00	0.00	0.00	-1725.00	-1275.00	42.5	001	
	ALCO														
		SUPPLY COMPANY	501869	•03/24	3210.00	011	3000.00	210.00	0.00	0.00	1725.00	1275.00	42.5	001	
	ALCO														
	100093 ALCO	SUPPLY COMPANY	501870	03/25	120.00	001	120.00	0.00	0.00	0.00	86.60	33.40	27.8	8 001	
	ALCO	SUPPLY COMPANY	501871	03/25	3210.00	011	3000.00	210.00	0.00	0.00	1725.00	1275.00	42.5	001	
			501071	03/13	5220100	***	2000100		0.00	0.000	1,19,000	11/2/00			
	TJZ1 100084 ALCO	SUPPLY COMPANY	501872	03/26	396703.00	001	396680.00	0.00	23.00	0.00	168715.60	227964.40	57.5	002	
	ALCO														
	100083 ALCO	SUPPLY COMPANY	501873	03/26	165.85	001	155.00	10.85	0.00	0.00	100.00	55.00	35.5	001	
	ALCO														
		SUPPLY COMPANY	501874	03/26	50.00	001	50.00	0.00	0.00	0.00	25.00	25.00	50.0	002	
	ALCO 100083 ALCO	SUPPLY COMPANY	501875	03/26	100.00	001	100.00	0.00	0.00	0.00	50.00	50.00	50.0	001	
	ALCO														
		SUPPLY COMPANY	501876	03/27	500.00	007	500.00	0.00	0.00	0.00	250.00	250.00	50.0	002	
	AJAX														
	100015 AJAX	INDUSTRIAL SUPPLY	501877	03/27	1232.00	001	1225.00	0.00	7.00	0.00	1075.00	150.00	12.2	001	
	ALCO														
	100088 ALCO	SUPPLY COMPANY	501878	03/27	10.00	007	10.00	0.00	0.00	0.00	5.00	5.00	50.0	002	
	ALCO 100000 ALCO	SUPPLY COMPANY	501879	03/28	0.00	011	0.00	0.00	0.00	0.00	0.00	0.00	0.0	001	
	AJAX 100015 AJAX	INDUSTRIAL SUPPLY	501880	03/28	0.00	• 001	0.00	0.00	0.00	0.00	5.00	-5.00	0.0	001	-
• 12	25% 🔻 🕅 🗹	1 of 4 1 1	1 × 8.5 in		4										Þ

Monthly Invoice Register

The invoice register lists each invoice and invoice void processed for the fiscal period. This classical sales journal represents total sales for the day or month and is part of the accounts receivable month end jobstream.

The invoice number, customer number and customer name will print on the invoice register. The columns such as tax amount and gross profit can be determined by the customer using the report parameter maintenance.

Enter Month Ending Date

Click on the drop down box and select a date or enter date format `MM/DD/YY'.

Fiscal Period

Enter the fiscal period as 'YYMM'

Press <RETURN> to Process Report, Line# to Change, or Abort:

Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.

The user can also enter Line Number to make desired changes.

				8458~062!13		.RPTS	5_9.pdf]											Monthly Consignment Memo Register
区 [A] [ぞう				View Windo				åði d	A 📣 🕅							_ 8		This report lists all invoices entered on consignment for a particular fiscal period.
<u>م</u> ۲۵																	•	Fiscal Period Enter the fiscal period as 'YYMM'
4		CO 01	THE S	YSTEMS HOUSE	MONTHLY	CONSIG	NMENT MEMO	REGIS	TER INVOICE/	RTNS			ATE 07/14/ ME 16:14:2		PAGE	1		
		CUST#	CUSTOMER	NAME	INV #	DATE	INV TOTAL	SLS	SALE AMT	TAX AMT	FRT AMT	MISC AMT	COST AMT	GP AMT	GI	8		1=CSH, 2=CIV
Ø. 4		ALCO 100000	ALCO SUP	PLY COMPANY	000011	03/28	3210.00	011	3000.00	210.00	0.00	0.00	1725.00	1275.00	42.	.5		Enter '1' to display cash, or '2' to display the Consignment Invoice Number.
B	11	ALCO 100000	ALCO SUP	PLY COMPANY	000012	04/30	970600.00	011	970600.00	0.00	0.00	0.00 42	21789.00 !	548811.00	56.	.5		
% U		TJZ1 100084	TOM'S TE	ST CUSTOMER			84400.00			0.00	0.00		33743.12		60.	. 0		Press <return> to Process Report, Line# to Change, or Abort:</return>
		TOTAL	COMPANY :	01 THE SYSTEM	S HOUSE		058210.00		1058000.00	210.00	0.00	0.00 49	57257.12	500742.88	56.	. 8		Press 'RETURN', enter a Zero (0), click on the
T.		grand	TOTAL				058210.00		1058000.00	210.00	0.00	0.00 4	57257.12	500742.88	56.	. 8		'OK/END' icon, or press the 'F2' function key to process the report.
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	Contract Con	each!54212~018!1342		T.RPTS_10).pdf]									Monthly Credit Memo		
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Ħ		CUSTW CDSTOMER NAME	c/x *	DATE INV # <	C/M TOTAL SLS	SALE ANT	FRT. ANT	MISC.ANT	COST ANT	GP ANT	G.P% R			The inveice number sustance number and		
B,		1030 1000B0 NICHARL GREEN MD	130696	11/20	-47.00 001	-47.00	0.00	0.00	-25.00	-22.00	46.8 R			The invoice number, customer number and customer name will print on the credit memo		
0.		1030 100000 NICHABL GREEN MD	130697	12/16	-8.40 001	-8.40	0.00	0.00	0.00	-8.40	100.0 R			register. The columns such as tax amount		
4		RACHEL 1000R3 RACHEL CUST	130698	12/16	0.00 001	0.00	0.00	0.00	-256.69	256.69	0.0 8			and gross profit can be determined by the		
B		DHA1 100092 MICHABL GREEN	130699	01/08 501712	-10.00 001	-10.00	0.00	0.00	-5.00	-5.00	50.0 R			customer using the report parameter maintenance.		
9		DEA1 100092 MICHAEL GREEN	130700	01/08 501713	-10.00 001	-10.00	0.00	0.00	-5.00	-5.00	50.0 R					
ιų I		ALCO 100000 ALCO SUPPLY COMPANY	130701	01/31	-214.00 009	-200.00	0.00	0.00	-115.00	-85.00	42.5 R			Customer#		
		RACHEL 100003 RACHEL CUST	130702	02/05	-2.60* 001	-2.60	0.00	0.00	-2.10	-0.50	19.2 R			In this field the operator has the option of		
S		UNC 100011 UNIVERSITY MEDICAL CENTE	130703	02/10	-481.50 002	-450.00	0.00	0.00	-219.75	-230.25	51.2 R			selecting 'All Customers', 'Customer Range' or 'Specific Customer'.		
T,		UNC 100011 UNIVERSITY MEDICAL CENTE	1307030.	02/10 130703	401.50 002	450.00	0.00	0.00	219.75	230.25	51.2 R					
		UNC 100011 UNIVERSITY MEDICAL CENTE	130704	02/11 501750	-401.50* 002	-450.00	0.00	0.00	-219.75	-230.25	51.2 R			Date		
		UNC 100011 UNIVERSITY MEDICAL CENTE	130705	02/11 501748	-401.50* 002	-450.00	0.00	0.00	-219.75	-230.25	51.2 R			In this field the operator has the option of		
		UNC 100011 UNIVERSITY MEDICAL CENTE	130706	02/11	-963.00 002	-900.00	0.00	0.00	-439.50	-460.50	51.2 R			selecting 'All Dates', 'Date Range' or 'Specific Dates'.		
		UNC 100011 UNIVERSITY MEDICAL CENTE	130707	02/11	-491.50 002	-450.00	0.00	0.00	-219.75	-230.25	51.2 R			Dates.		
		UMC 100011 UNIVERSITY MEDICAL CENTE	130708	02/11	-491.50 002	-450.00	0.00	0.00	-219.75	-230.25	51.2 R			Press <return> to Process Report,</return>		
		UNC 100011 UNIVERSITY MEDICAL CENTE	130709	02/11	-481.50 002	-450.00	0.00	0.00	-219.75	-230.25	51.2 R			Line# to Change, or Abort:		
		THAT 1000B9 THAT CUPTOMER	130710	02/14	-105.00* 001	-105.00	0.00	0.00	-70.00	-35.00	33.3 R					
	♦ 90% ▼ 14	.xxx	: 8.5 in										•	Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.		
No	tes:													The user can also enter Line Number to make desired changes.		

GUIDES - [192.168.253.254-ACCT.COMM.MENU]	
ξ _t Eile Edit Settings View Reset Iools GUI PDA Standard Functions Special Functions Help	Accounting Registers Menu. The
Account:56 BASE.12 Port:056 Menu:ACCT.COMM.MENU Capture:On Commission Menu	Commissions Menu contains the following; Commission Report Open Commission File Maintenance
	Paid A/R Calculation Program
	Open Commission Report
1. Commission Report	Paid Commission Report
2. Open Commission File Maintenance	
3. Paid A/R Calculation Program	
4. Open Commission Report	
5. Paid Commission Report	
Enter Selection or END :	
CONTACTS MAINT DRILL EXECINQ REPORTS CAPT OFF VIEW CRM.MENU VRM.MENU	
HELP OK/END INSERT LDELETE PREV PG NEXT PG INQUIRY CANCEL Off Popup	

		Parameter File Settings
		15. COMM – Commission Basis
		S or NULL = Sales Dollars
		G = Gross Profit
ngs		16. COMM.FRT – Should actual freight be subtracted from commissionable amount (Y/N)
		Y = Subtract actual freight
missions are you		N or NULL = Do not subtract actual freight
		64. COMM.FLAG – Commission Calculation Basis on Commission
		Туре
		1 = COMM% from CUST.DET(50)
		2 = COMM% from SALESMAN(11)
		3 = COMM% from PRODUCT(14)
		4 = COMM% from SALESMAN P/C
		5 = Use GP% Commission Table based
		107. COMM.PAID.AR – Commission based on paid AR
		Y = Used
	14	0 or NULL = Not used
		134. COMM.PER.DISP – Should commission be displayed during Order Entry (Y/N)
		Y = Display Commission
		N or NULL = Do not display

P

Parameter File

Parameter File Settings

What type of Commissions are you using?

Accounting Registers Training Guide

Notes:

50		
GUIDES - [192.168.253.254-ACCT.COMM.MENU] § File Edit Settings Yiew Reset Tools GUI PDA Standard Functions Special Functions Help	- 0 × - 8 ×	Commissions can be used in several ways you must choose one method and the parameter will be applied to your system by
Account:56 BASE.12 Port:056 Menu:ACCT.COMM.MENU Capture:On Commission Menu 1. Commission Report . 2. Open Commission File Maintenance . 3. Paid A/R Calculation Program . 4. Open Commission Report . 5. Paid Commission Report .		 your analyst or support representative. MDS allows commissions to be calculated based on the following; Sales Dollars Gross Profit Customer Specific Commission – Commission percent to be entered in the Customer Detail record. Salesman – defined in Salesman Maintenance Salesman Commission Flag must be set to "Y" and a commission % can be entered. Salesman by Product Class – defined in the
Enter Selection or END : CONTACTS MAINT DRILL EXECINQ REPORTS CAPT OFF VIEW CRM.MENU VRM.MENU HELP OK/END INSERT LDELETE PREV PG NEXT PG INQUIRY CANCEL Off	Рорир	Salesman Maintenance File. Product Class and Commission % to be entered. GP% Commission Table based on Commission type – the Commission Type Maintenance allows you to create a commission table based on the GP%. For example if you have a GP% of 10% you can define the commission as 5% etc. Multiple entries can be made and several tables can be defined. The Commission Type is then entered in the Salesman Maintenance File. MDS can also be set up to deduct freight costs from commission amount, and only calculate commission on actual Accounts
Notes:	_	Receivables paid dollars.

-	robat - [jbeach!59968~026!134		UMM.ME	NU_1.p							
	<u>D</u> ocument <u>T</u> ools <u>V</u> iew <u>W</u> indov										This report will show the transactions that commissions are based on during a fiscal period. It also displays Gross Profit amount and Gross Profit % along with the sale amount and commission % per transaction.
±4	CO 01 The Systems House Inc.	MUNUS	ILY STANDARD	COMMISSIO	N REGISTER			09/30/04 14:39:34	PAGE		Invoice Date
8.11 0.11	CUFT & CUFTOMER NAME 10004 100045 ACME FASTENERS INC	7NX INV# C/	O4/00	-800.00	-800.00 0000	COMM ANT	-460.00		GP % OS WS		In this field the operator has the option of selecting 'All Invoice Dates', 'Invoice Date Range' or 'Specific Invoice Dates'.
4	IDEAL 100013 IDEAL DISTRIBUTION CO	I/¥ 502175V	12/12	-23.74	-23.74 0000	0.00	-7.30		£9.3 01 001		or specific invoice bates.
	IDEAL 100013 IDEAL DISTRIBUTION CO	INV 502175	12/22	23.74	23,74 0000	0.00	7.30		£9.3 01 001		Salesman
	IDEAL DISTRIBUTION CO	184 502175	12/12	23.74	23.74 0000	0.00	1.10	16.44	49.3 01 001		In this field the operator has the option of
6	100013 IDEAL DISTRIBUTION CO IDEAL	INV 502176	12/12	171.22	71.22 0000	0.00	21.90		£9.3 D1 DD1		selecting 'All Salesmen', 'Salesman Range' or 'Specific Salesman'.
M	100013 IDEAL DISTRIBUTION CO	INV 502177	12/12	1061.04	1000.99 0000	0.00	950.64	50.34	5.0 01 003		Specific Salesman.
-	100013 IDEAL DISTRIBUTION CO	INV 502179	12/12	86.70	70.00 0000	0.00	35.00	35.00	50.0 01 001		
3	IDEAL 100013 IDEAL DISTRIBUTION CO	INV 502343	06/24	12.50	0.00 4000	-2.00	10.00	-10.00	0.0 01 003		Customer# In this field the operator has the option of
T.	IDEAL 100013 IDEAL DISTRIBUTION CO	INV 502344	06/24	12.50	0.00 4000	-2.00	5.00	-5.00	0.0 01 003		selecting 'All Customers', 'Customer Range' or
	MIRC 100069 MIRC CURTOMER	INV 502152	11/19	514.50	450.00 0000	0.00	219.75	230.25	51.2 01 001		'Specific Customer'.
	NHSH? 100258 NHSH 007	C/M 130816	08/26	-225.00	-225.00 0000	0.00	-100.00	-125.00	55.6 RA 001		Press <return> to Process Report, Line#</return>
	Milser7 100258 Milse 007	I/¥ 502379V	08/26	45328.75	-45328.75 0000	-0.25	-26292.25	19036.50	42.0 01 003		to Change, or Abort:
	NHER7 100258 WHEE 007	INV 502379	08/26	45320.75	45328.75 0000	0.25	24292.25	19036.50	42.0 01 001		
	NREE? 100258 NREE 007	INV 502300	08/27	35000.00	35000.00 0000	0.00	20000.00	15000.00	42.9 01 003		Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to
	NH2977 100258 NH292 007	INV 502301	08/27	6442.15	4442.15 0000	0.00	4225.00	2217.15	34.4 01 001		process the report.
	TOTAL SALESMAN: 000 HOUSE OFTEN	2		42275.61			24907.29		40.7		
• 88	3% ▼ II ◀ 1 of 67 ▶ H	11 × 8.5 in	₩. <							Þ	The user can also enter Line Number to make

Accounting Registers Training Guide

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St Eile	<u>E</u> dit <u>S</u>	****	Open (**	ecial Function:	; <u>H</u> elp					<u>_[8]</u>	This progra commission for exampl change the items on th
Tnx	INV	Co#/In	w#	0150	2296		Ctr] 1.	.SIsm#	011	BENJI	р				
Bill To		1030		T.					ci	un To		1					Tnx Enter 'INV'
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			ST 37th S		r								7th STREET	r			
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2.									-						-		key.
Ln#	Item	Num	ber				Prod	De	SC		Qty	Ext	Cost	Ext	Sale	Comm%	Ctr
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<u>4.</u> 5.						_					-						
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7.						-	<u> </u>										Enter the S
8.																	or press F7
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HELP	(DK/END	INSERT	LDI	ELETE	P	REV PG	NEXT	PG	INQUIRY	CANC	EL	Off			Popup	the 'CANCE

nmission File Maintenance

am allows manual adjustment to on percentage on a transaction basis, le you can pull up one invoice and e commission amount for one of the nat invoice or multiple items.

for Invoice or 'C/M' for Credit Memo or Inquiry'

¥

Company Number or Invoice Number or e 'Inquiry' icon or press F7 function

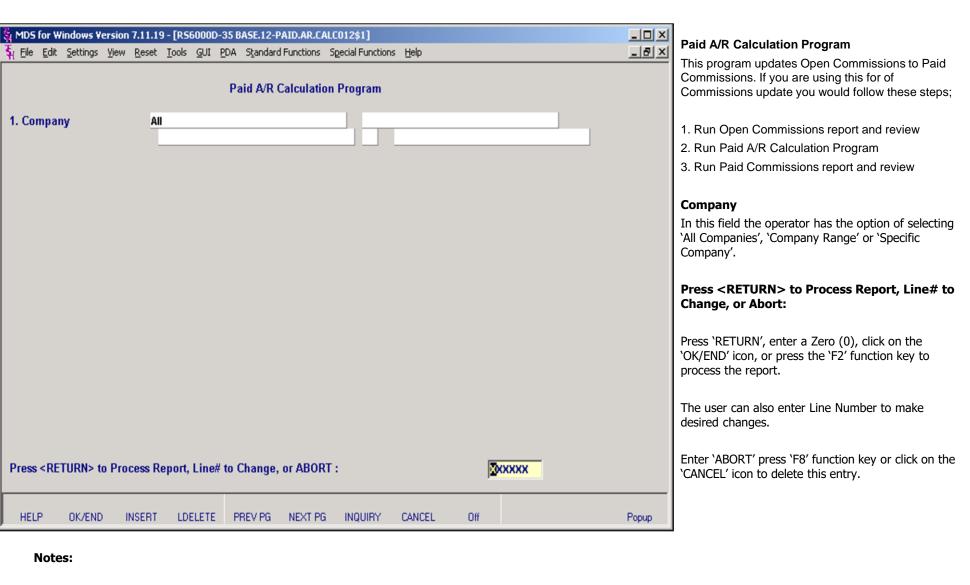
ER' through this field it will assign a number in the system so that ts to commissions are not overwritten.

Salesman# or Click on the 'Inquiry' icon function key.

ice or Credit Memo line item on will be displayed

an also enter or click on Line Number esired changes to the commission 2.

RT' press 'F8' function key or click on EL' icon to delete this entry.



	- [jbeach!60294~035!13423!ACCT.COMM.MENU_	_4.pdf]								Open Commission Re
le <u>E</u> dit <u>D</u> oc	ument <u>T</u> ools <u>V</u> iew <u>W</u> indow <u>H</u> elp							_ 8	×	This purpose of this repo
									•	Commissions by salesma
									•	
								1		extended cost, extended
										amount and commission
	04:44:58pm 30 Sep 2004	SALESMAN OPEN	COMMIS	SION REPORT			PAGE	1		
	CO# 01 The Systems House Inc.									Company
	CUST# PRODUCT#	WHS INVOICE# TNX INV DATE	QTY	EXT COST	EXT SALES	COMM ANT COMMS				In this field the operator
	SLS 000 HOUSE ORDERS									In this field the operator
	IDEAL BENJI.LOT	001 01502343 INV 06/24/04	1	5.00	0.00	-2.00 40.00				selecting 'All Companies',
	IDEAL BENJI.LOT	001 01502344 INV 06/24/04	1	5.00	0.00	-2.00 40.00				'Specific Company'.
	WHSE7 103	001 01130816 C/M 08/26/04	-1	-100.00	-225.00	0.00 0.00				
	WHSE7 103 WHSE7 104	001 01502379 I/V 08/26/04 001 01502379 I/V 08/26/04	-35	-3500.00	-6650.00	0.00 0.00				
	WHSE7 102	001 01502379 I/V 08/26/04	-120	-12000.00	-21000.00	0.00 0.00				~ .
	WHSE7 105	001 01502379 I/V 08/26/04	-25	-8125.00	-12388.75	0.00 0.00				Salesman
	WHSE7 108	001 01502379 I/V 08/26/04	- 3	-150.00	-300.00	-0.15 0.10				To this field the energter
	WHSE7 106	001 01502379 I/V 08/26/04	-10	-2197.50	-4500.00	0.00 0.00				In this field the operator
	WHSE7 109	001 01502379 I/V 08/26/04	-2	-100.00	-200.00	-0.10 0.10				selecting 'All Salesmen', '
	WHSE7 103 WHSE7 104	001 01502379 INV 08/26/04 001 01502379 INV 08/26/04	35	3500.00 219.75	6650.00 290.00	0.00 0.00				'Specific Salesman'.
	WHSE7 102	001 01502379 INV 08/26/04	120	12000.00	21000.00	0.00 0.00				Specific Salesman.
	WHSE7 105	001 01502379 INV 08/26/04	25	8125.00	12388.75	0.00 0.00				
	WHSE7 108	001 01502379 INV 08/26/04	3	150.00	300.00	0.15 0.10				
	WHSE7 106	001 01502379 INV 08/26/04	10	2197.50	4500.00	0.00 0.00				Invoice Date
	WHSE7 109	001 01502379 INV 08/26/04	2	100.00	200.00	0.10 0.10				
	WHSE7 102 WHSE7 105	001 01502380 INV 08/27/04 001 01502381 INV 08/27/04	200	20000.00 4225.00	35000.00 6442.15	0.00 0.00				In this field the operator
	TOTAL SLS 000	001 01502381 INV 08/2//04	13	24135.00	41217.15	0.00 0.00				selecting 'All Invoice Date
	SLS 001 Sy Fertig									or 'Specific Invoice Dates
	UMC 105	001 01502292 INV 03/25/04	1	321.00	378.00	22.80 40.00				•
	UMC 101	001 01502293 INV 03/25/04	1	116.00	200.00	42.00 50.00				
	UMC 101 UMC 101	001 01502294 INV 03/25/04 001 01502295 INV 03/25/04	1	116.00	200.00	42.00 50.00 42.00 50.00				Fiscal Period
	1010 BD329431	001 01502295 INV 03/25/04	1	28.88	39.95	0.01 0.10				riscal Periou
	UMC 101	001 01502305 INV 04/12/04	1	120.00	200.00	0.08 0.10				Enter the fiscal period as
	GRACE MINE	001 01502309 INV 04/15/04	1	8000.00	10000.00	800.00 40.00				Enter the fiscal period as
	UMC 101	001 01502310 INV 04/15/04	5	570.00	65.00	-202.00 40.00				
	UMC 101	001 01502313 INV 04/15/04	2	230.00	400.00	85.00 50.00				
	GRACE MINE UNC 105	001 01130807 C/M 04/16/04 001 01502319 INV 04/20/04	-1	640.00	-100000.00	-100000.00 00.00 32.00 40.00				Press <return> to P</return>
	UMC 101	001 01502320 INV 04/20/04	2	230.00	400.00	85.00 50.00				
	UMC 101	001 01502321 INV 04/20/04	4	460.00	800.00	170.00 50.00				to Change, or Abort:
	UMC 101	001 01502322 INV 04/21/04	3	345.00	600.00	127.50 50.00				
	AJAX 101	001 01502323 INV 04/22/04	10	1150.00	2000.00	425.00 50.00				
1	GRACE TRING-S	001 01502325 INV 04/30/04	1	2.00	4.50	1.50 60.00				Press 'RETURN', enter a
	GRACE MINE GRACE MINE	001 01130808 C/M 05/11/04 001 01130809 C/M 05/11/04	-1	-1.00	-100.00	-99.00 00.00				
	GRACE MINE	001 01130809 C/H 05/11/04	-1	-1.00	-100.00	-99.00 00.00				'OK/END' icon, or press t
	GRACE MINE	001 01130811 C/M 05/11/04	-1	2.00	-100.00	-0.10 0.10				process the report.
	TJZ1 TOM1	001 01502327 INV 05/12/04	1	2954.00	6330.00	2025.60 60.00				
1	TJZ1 TOM4	001 01502328 INV 05/12/04	1	100.00	110.00	4.00 40.00				
4	TJZ1 TOM1	001 01502328 INV 05/12/04	1	2954.00	6330.00	2025.60 60.00			-	
125%	▼ II 4 1 of 5 ▶ ▶ 11 11 x 8.5 in 🔠 4	AAL ALEADING THEY AE /10 / AA	1	2054 00	6330 00	2025 60 60 00		•		The user can also enter l

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port is to show Open nan and product the ed sales, commission dollar m%.

or has the option of es', 'Company Range' or

or has the option of ', `Salesman Range' or

or has the option of ates', 'Invoice Date Range' tes'.

as 'YYMM'

Process Report, Line#

a Zero (0), click on the s the `F2' function key to

r Line Number to make desired changes.

	at - [jbeach!60350~035!13423!ACC]	r.COMM.MENU_5.pdf]		_				Paid Commission Report
le <u>E</u> dit <u>D</u> o	ocument <u>T</u> ools <u>V</u> iew <u>W</u> indow <u>H</u> elp		_				X	
							<u>*</u>	Commissions by salesman and produce
							L L L L L L L L L L L L L L L L L L L	extended cost, extended sales, comm
								amount and commission%. The repo
								displays the paid date.
	04:45:56pm 30 Sep 2004 COM 01 The Systems House Inc.	SALESNAN PAID COMMISSIO	N REPOR	17		PAGE 1		
	CUSTS PRODUCTS	MES INVOICES THE PAID DATE INV DATE	077	EXT COST	EXT SALES	COMM ANT COMME		
	SLS 000 HOUSE ORDERS IDEAL NFSU-E							Company
	IDEAL NFSU-E IDEAL NFSU-E	001 01502175 I/V 12/12/03 12/12/03 001 01502175 INV 12/12/03 12/12/03	-1	-7.30	-23.74 23.74	0.00 0.00		In this field the operator has the option
	IDEAL 105 TOTAL SLS 000	001 01130798 C/H 01/21/04 01/21/04	0	0.00	0.00	0.00 0.00		
				0.00	0.00	0.00		selecting 'All Companies', 'Company R
	SLS 001 Sy Fertig 1030	001 01501651 I/V 10/24/02 10/24/02	-10	-663.20	-1200.00	-187.88 35.00		'Specific Company'.
	1030	001 01501651 I/V 10/24/02 10/24/02	-7	-464.24	-840.00	-131.52 35.00		
	1030	001 01501651 INV 10/24/02 10/24/02 001 01501651 INV 10/24/02 10/24/02	10	663.20	1200.00	107.00 35.00 131.52 35.00		1
	1030	001 01501652 I/V 10/24/02 10/24/02		-190.96	-360.00	-56.36 35.00		Salesman
	1030	001 01501652 INV 10/24/02 10/24/02 001 01501655 INV 10/25/02 10/25/02	3	198.96	360.00	56.36 35.00 10.00 10.00		
	AJAX	001 01121185 C/V 11/13/02 07/01/00	1	6000.00	8000.00	0.00 0.00		In this field the operator has the option
	DEA1 DEA01 DEA1 DEA99	001 01130699 C/H 01/08/03 01/08/03 001 01130700 C/H 01/08/03 01/08/03	-1	-5.00	-10.00	-1.25 25.00 -1.25 25.00		selecting 'All Salesmans', 'Salesman R
	DEAL DEA99	001 01501710 I/V 01/08/03 01/08/03		-25.00	-50.00	-6.25 25.00		Selecting All Salesinans, Salesinan R
	DEA1 DEA01 DEA1 DEA99	001 01501710 I/V 01/08/03 01/08/03 001 01501710 I/V 01/08/03 01/08/03	-5	-25.00	-50.00	-6.25 25.00 0.00 25.00		'Specific Salesman'.
	DEAL DEA99	001 01501710 INV 01/08/03 01/08/03	5	25.00	50.00	6.25 25.00		
	DEA1 DEA01 DEA1 DEA99	001 01501710 INV 01/08/03 01/08/03 001 01501710 INV 01/08/03 01/08/03	5	25.00	50.00	6.25 25.00 0.00 25.00		
	DEA1 DEA01	001 01501712 INV 01/08/03 01/08/03	1	5.00	10.00	1.25 25.00		Date
	DEA1 DEA99 BACHEL 104	001 01501713 INV 01/08/03 01/08/03 001 01501859 INV 03/25/03 03/19/03	1	5.00	10.00	1.25 25.00 45.06 25.00		
	RACHEL RJP1	001 01501867 INV 03/25/03 03/24/03	1	5.00	10.00	1.25 25.00		In this field the operator has the option
	RACHEL RJP1 IDEAL1 102	001 01501067 INV 03/25/03 03/24/03 001 01501009 INV 03/28/03 02/24/03	1	5.00	10.00 200.00	1.25 25.00 25.00 25.00		selecting 'All Dates', 'Date Range' or '
	AJAX TEST2	001 01501880 INV 03/28/03 03/28/03	1	5.00	0.00	-1.25 25.00		
	IDEAL 103 IDEAL 102	001 01130720 C/H 04/02/03 02/26/03 001 01130727 C/H 04/02/03 02/28/03	-1	-108.75	-200.00	-22.81 25.00 -13.75 25.00		Dates'.
	IDEAL 101	001 01130731 C/H 04/02/03 03/14/03	-1	-115.00	-200.00	-21.25 25.00		
	IDEAL LOTRELEASE IDEAL 103	001 01130731 C/H 04/02/03 03/14/03 001 01501021 I/V 04/02/03 02/26/03	-1	-1.00	0.00	0.25 25.00		
	IDEAL 103	001 01501021 INV 04/02/03 02/25/03	1	108.75	200.00	22.81 25.00		Fiscal Period
	IDEAL 103 IDEAL 103	001 01501022 I/V 04/02/03 02/25/03 001 01501022 INV 04/02/03 02/25/03	-1	-108.75 108.75	-200.00 200.00	-22.81 25.00 22.81 25.00		
	IDEAL 105 IDEAL 105	001 01501023 I/V 04/02/03 02/25/03 001 01501023 INV 04/02/03 02/25/03	-1	-219.75	-450.00	-57.56 25.00		Enter the fiscal period as 'YYMM'
	IDEAL 105	001 01501025 INV 04/02/03 02/25/03 001 01501024 I/V 04/02/03 02/25/03		-217.50	-400.00	-45.63 25.00		
	IDEAL 103 IDEAL 103	001 01501024 INV 04/02/03 02/25/03 001 01501025 I/V 04/02/03 02/25/03	-1	217.50	400.00	45.63 25.00 -35.31 25.00		
	IDEAL 103	001 01501025 I/V 04/02/03 02/25/03 001 01501025 INV 04/02/03 02/25/03	1	100.75	250.00	35.31 25.00		Dress (DETUDN) to Dresses Dem
	IDEAL 103 IDEAL 103	001 01501033 INV 04/02/03 02/26/03 001 01501034 INV 04/02/03 02/26/03	1	108.75	200.00	22.01 25.00 22.01 25.00		Press <return> to Process Rep</return>
	IDEAL 103	001 01501036 INV 04/02/03 02/27/03	2	217.50	400.00	45.63 25.00		to Change, or Abort:
	IDEAL 105 IDEAL 105	001 01501760 I/V 04/03/03 03/12/03 001 01501760 INV 04/03/03 02/11/03	-2	-439.50 439.50	-900.00	-115.13 25.00 115.13 25.00		
	LISA LIGHTPLAST	001 01130744 C/M 04/09/03 04/09/03	-1	-4.33	-6.00	-0.42 25.00		
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The Systems House, Inc.

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Monthly Tax Register

The tax register is an automatic byproduct of the invoicing and credit memo process and details by invoice, the amount of tax charged the customer.

The report is prepared in taxing jurisdiction sequence and reports the invoice gross and net amounts, taxable and non-taxable amounts, tax percent and tax amount collected. This report would be used to prepare state sales tax returns. A summary report by tax jurisdiction is also provided. This report is also part of the Accounts Receivable month end jobstream. The invoice number, customer number and customer name will print on the tax register.

Enter Month Ending Date

Click on the drop down box and select a date or enter date format `MM/DD/YY'.

Fiscal Period

Enter the fiscal period as 'YYMM'

Press <RETURN> to Process Report, Line# to Change, or Abort:

Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.

The user can also enter Line Number to make desired changes.

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в		10004		10004 ACME FA	STENES	RS INC		c/3	130741		04/08	-800.00	-800.00	0000	0.00	-460.00	-340.00	42.5	RA	001		
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		10001		IDEAL IDEAL D	ISTRI	BUTION	1 00	INV	502344		06/24	12.50	0.00	4000	-2.00	5.00	-5.00	0.0	01	001		
		10006		MISC MISC CU	STOME	R		INV	502152		11/19	514.50	450.00	0000	0.00	219.75	230.25	51.2	01	001		
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Notes:

Monthly Gross Profit

The purpose of the gross profit report is to provide management with an analysis of the profitability of each salesman. Prepared in salesman sequence, the report analyzes the sales, cost, gross profit, and commission statistics associated with each salesman for the fiscal period.

The invoice number, customer number and customer name will print on the Gross Profit Report.

This report is not run during the end of month jobstream. The register can be run for any fiscal period as long as the invoices have not been purged.

Company

In this field the operator has the option of selecting 'All Companies', 'Company Range' or 'Specific Company'.

Invoice Date

In this field the operator has the option of selecting 'All Invoice Dates', 'Invoice Date Range' or 'Specific Invoice Dates'.

Salesman

In this field the operator has the option of selecting 'All Salesmen', 'Salesman Range' or 'Specific Salesman'.

The Systems House, Inc.

							PTS_14.pdf]									Monthly Gross Profit Report Continued
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		380	±⊃ L			• •		649 AS Q								Customer#
<u>ହ</u> ି ଏ ମ															<u> </u>	In this field the operator has the option of selecting 'All Customers', 'Customer Range' or 'Specific Customer'.
Ħ		CO 01	THE S	YSTEMS HO	USE		MONTHLY GROSS	PROFIT RE	GISTER		ATE 07/14/0 IME 15:46:0		PAGE	1		Press <return> to Process Report, Line# to Change, or Abort:</return>
₿.	I	SLS 00	0 HOUSE	CORDERS												
Ø. 4		CUST #		IER NAME		TNX INV#	C/M NO DATE	INV TOTAL	SALE AMT CON%	COMM AMT	COST DOL.	gp.amt	GP % (S WH		Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.
B	I .	100045	10004 ACME 1	ASTENERS	INC	C/M 130741	04/08	-800.00	-800.00 0000	0.00	-460.00	-340.00	42.5 1	A 001		
\$ U		100013	IDEAL IDEAL	DISTRIBUT	ION CO	I/V 5021751	v 12/12	-23.74	-23.74 0000	0.00	-7.30	-16.44	69.3 (01 001		The user can also enter Line Number to make desired changes.
	I .	100013	IDEAL IDEAL	DISTRIBUT	ION CO	INV 502175	12/12	23.74	23.74 0000	0.00	7.30	16.44	69.3 (01 001		
s T		100013	IDEAL IDEAL	DISTRIBUT	ION CO	INV 502176	12/12	171.22	71.22 0000	0.00	21.90	49.32	69.3 (01 001		Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.
<u> </u>		100013	IDEAL IDEAL	DISTRIBUT	ION CO	INV 502177	12/12	1061.04	1000.98 0000	0.00	950.64	50.34	5.0 (01 001		
		100013	IDEAL IDEAL	DISTRIBUT	ION CO	INV 502178	12/12	86.70	70.00 0000	0.00	35.00	35.00	50.0 (01 001		
		100013	IDEAL IDEAL	DISTRIBUT	ION CO	INV 502343	06/24	12.50	0.00 4000	-2.00	10.00	-10.00	0.0 (001		
		100013	IDEAL IDEAL	DISTRIBUT	ION CO	INV 502344	06/24	12.50	0.00 4000	-2.00	5.00	-5.00	0.0 (01 001		
		100069	MISC MISC (USTOMER		INV 502152	11/19	514.50	450.00 0000	0.00	219.75	230.25	51.2 (001		
		TOTAL	SALESM	AN: 000 HO	USE ORDERS	5		1058.46	792.20	- 4 . 00	782.29	9.91	1.3			
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М	0686		► ►	• •		DR	#) 👍 (M) 🕅								The chargeback register prints all chargebacks created during cash receipts.
<u>ک</u> کر																A summary analysis by company and warehouse is provided.
Т. Ф		····· MONTHLY (HARGE CAC	CK REGIS	TER ····	DAT	E 04:02:3	1pm 14 Jul 200	04							This report is also constant during the Assounts
		COMPANY: 01 TH	IE SYSTEMS	S HOUSE												This report is also generated during the Accounts Receivable month end jobstream. After the month has been closed, this report is no longer
₿.		CB # A.CUST.	No cu	JST.NAME			CB.ANT.	CHARGEBACK DES	BC	INVOICE#	REF.DATA.	 BATCH# DA	ATE	CHECK#		month has been closed, this report is no longer available for that period.
0.		01132196 AJAX	AJ	JAX INDUS	STRIAL	SUPPLY	43.00	DEDUCTION		01501705		101146 06	5/01/04	1		
2,		01132196 AJAX	AJ	JAX INDU	STRIAL	SUPPLY	7.00	DEDUCTION		01000058	CBREF1	101148 06	5/17/04	CKNEW1		Press <return> to Process Report, Line#</return>
B		01132197 AJAX	AJ	JAX INDU	STRIAL	SUPPLY	8.00	CASH DISCOUNT TERMS	BEYOND	01000058	CBREF2	101148 06	5/17/04	CKNEW1		to Change, or Abort:
B		01132198 AJAX		JAX INDU				DEDUCTION		01501862		101148 06				Press 'RETURN' enter a Zero (0) click on the
U.		01132199 AJAX	¥3	JAX INDU:	STRIAL	SUPPLY			r	01501862	CBREF4	101148 06	5/17/04	CKNEW1		Press `RETURN', enter a Zero (0), click on the `OK/END' icon, or press the `F2' function key to
Ø 19							93.00									process the report.
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A		(🔹 🕨 📥 📥 🛅 [PH DE				The returns analysis report provides a recap of all credit memos issued during the month by reason code (i.e., defective merchandise, product return,
				1,11				code (i.e., defective merchandise, product return,
87							-	etc).
9			RETU	RNS ANALYSIS	DATE 07/14/04	PAGE 1	-	
	c	O 01 THE SYSTEMS HOUSE			TIME 12:54:20			Fiscal Period
Ta	ct	UST# CUSTOMER NAME	R/C REASON	CREDIT \$ C/M NO DATE			-	Enter the date as 'YYMM'
4		10004						Enter the date as frimm
	1	00045 ACME FASTENERS INC	001 MDSE ALLOW	-800.00 130741 04/08/03				
₽. Ø.		OTAL R/C 001		-800.00				Press <return> to Process Report, Line#</return>
0		VIND N/C VVI						to Change, or Abort:
<u>4</u> ,	T	OTAL CUSTOMER 100045		-800.00				Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.
B								'OK/END' icon, or press the 'F2' function key to
9		ALCO 00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	-481.50 130740 04/07/03				process the report.
		ALCO	OUT NEEL ALLOW	-461.50 150/40 04/07/05				
nt	1	00000 ALCO SUPPLY COMPANY ALCO	001 MDSE ALLOW	-427.78 130746 04/17/03				The user can also enter Line Number to make
	1	00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	-428.00 130747 04/17/03				desired changes.
S	1	ALCO 00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	-428.00 130748 04/17/03				
T		ALCO 00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	-428.00 130749 04/17/03				Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.
<u> </u>		ALCO	OUT NESS ALLOW	-428.00 130/49 04/1//03				the 'CANCEL' icon to delete this entry.
	1	00000 ALCO SUPPLY COMPANY ALCO	001 MDSE ALLOW	-214.00 130750 04/17/03				
	1	00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	-214.00 130751 04/17/03				
	1	ALCO 00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	-487.00 130753 04/28/03				
				2100.00				
	20	OTAL R/C 001		-3108.28				
		ALCO						
	1	00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	-642.00 130737 03/25/03				
	1	ALCO 00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	-642.00 130738 03/25/03				
	T	OTAL R/C 001		-1284.00				
		ALCO						
	1	00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	-1284.00 130736 03/25/03				
		ALCO 00000 ALCO SUPPLY COMPANY	001 MDSE ALLOW	1284.00 130736V03/25/03			- 1	
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A	BBBB										byproduct of the invoicing and credit memo
						- T Junit					process and details by invoice the amount of tax
80	1									-	charged the customer.
Q											1
To											The report is prepared in taxing jurisdiction
t											sequence and reports the invoice gross and net amounts, taxable and non-taxable amounts, tax
		PAGE 1			TAX JURISD			DATE 01:3	6:56pm 21 Ju	ul 2004	percent and tax amount collected. This report
		CO#: 01 THE S	YSTEMS HOUS	E FO	R MONTH END	ING 10/01/	03				would be used to prepare state sales tax returns.
0											
4		TAX.JUR.DESC		INV.AMT	SALE.AMT	TAX.BASE.	NON.TAX	TAX.AMT F	RT.AMT		Enter Month Ending Date
				-75.40	-75.40	0.00	-75.40	0.00	0.00		Click on the drop down box and select a date or
B		1 NEW JERSEY		-214.00	-200.00	-200.00	0.00	-14.00	0.00		enter date format 'MM/DD/YY'.
9		1 Hon Obnobi									
n				-2.60	-2.60	0.00	-2.60	0.00	0.00		Fiscal Period
		12 WESTCHESTER	COUNTY NY	-3,852.00	-3600.00	-3600.00	0.00	-252.00	0.00		Enter the date as 'YYMM'
£				-105.00	-105.00	0.00	-105.00	0.00	0.00		
T											Press <return> to Process Report, Line#</return>
2		1 NEW JERSEY		-10.00	-10.00	0.00	-10.00	0.00	0.00		to Change, or Abort:
				-200.00	-200.00	0.00	-200.00	0.00	0.00		
		12 WESTCHESTER	COUNTY NY	-481.50	-450.00	-450.00	0.00	-31.50	0.00		Press 'RETURN', enter a Zero (0), click on the
											'OK/END' icon, or press the 'F2' function key to
		1 NEW JERSEY		-8,295.50	-7775.00	-7337.50	-437.50	-481.79	-37.50		process the report.
		12 WESTCHESTER	COUNTY NY	-1,444.50	-1350.00	-1350.00	0.00	-94.50	0.00		
		1 NEW JERSEY		-481.50	-450.00	-450.00	0.00	-31.50	0.00		The user can also enter Line Number to make
											desired changes.
				-800.00	-800.00	0.00	-800.00	0.00	0.00		
		1 NEW JERSEY		-165.85	-155.00	-155.00	0.00	-10.85	0.00		Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.
				-87.04	-78.00	-24.00	-54.00	0.00	-10.00		the 'CANCEL' icon to delete this entry.
		1 NEW JERSEY		-12,689.23	-12204.65	-7580.00	-4624.65	-474.80	-10.00		
				-1,365.25	-1365.25	0.00	-1365.25	0.00	0.00		
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		INTOICES THE INV	IDEAL	IDEAL DISTRIBUTION CO					
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				R1254C-777	1X 3	15.00 45.00	-50.00% -15.0		
		PRODUCT TOTALS :			3	45.00	-50.00% -15.0	0	
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		TS-HUMI HUMI	LIN 10NL				59.88	119.76	
		PRODUCT TOTALS :			0	.00	0.00% 0.0		
		INTOICE TOTALS:			0	0.00	0.00% 0.0	119.76	
		INTOICES THE INV I	IDEAL	CUSTOMER HANE IDEAL DISTRIBUTION CO					
			LIN 10NL				59.88	119.76	
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		PRODUCT TOTALS!			-				
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		LS-HONT HONU	LIN 10NL				44.68	89.36	
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		INTOICE TOTALS:					0.00% 0.0		
		INTOICES THE INV	ATE CUSTONER	CUSTOWER NAME	-				
		RE	IDEAL	IDEAL DISTRIBUTION CO					
		LS-HONT HONOL	LIN 10NL				59.88	119.76	

Monthly Lot Gross Profit Report (Detail)

The lot gross profit report provides management with an analysis of the profitability of each salesman. Designed specifically for customers utilizing lot inventory control, prepared in salesman sequence, the report analyzes the sales, cost, and gross profit associated with each sale. This version includes product detail information unlike the summary report.

Both a detail and summary version are provided.

Invoice Date

In this field the operator has the option of selecting 'All Invoice Dates', 'Invoice Date Range' or 'Specific Invoice Dates'.

Press <RETURN> to Process Report, Line# to Change, or Abort:

Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.

The user can also enter Line Number to make desired changes.

Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.

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l																						
l			DATE	21 29	Apr :	2005				LOT G	ROSS PROFI				NOICE)				PACE	1 S		
I											01 The	Systems	House In	sc.								
I			SAL	LSMAN :	001	Sy Part	1g															
I			INTO	ICES :	710.	INV DATE	CUSTONER	CUSTON	ER HAN	E		OLA	SHIPPED	E17 COS	77		GP%	GP ANOUNT		VALUE		
l					INV		GRACE	Grace					4	88.0	10		8.00%	312.00		00.00		
l					INV		UNC		STTY NI	EDICAL	BITER		0	0.0			0.00%	0.00		0.00		
۱					INV		GRACE	Grace					2	1.0			5.00%	19.00		10.00		
l					INV INV		GRACE	Grace					2	1.0			5.00%	19.00		10.00		
l					OE		GRACE	Grace					0	0.0			0.00%	0.00		5.00		
l					OE		100211	TEST					0	0.0			0.00%	0.00		0.00		
l						12/31/67		Grace	SITY MI	EDICAL	TENTER		0	0.0			0.00%	0.00		0.00		
l						12/31/67		Grace					2	1.0			5.00%	19.00		10.00		
l			50			12/31/67		Grace					2	1.0			\$5.00%	19.00		10.00		
l						05/03/73	1010 BOUNDBROK			HOSPIT			0	0.0			0.00%	0.00		0.00		
l						02/04/03		RACHEL		JUARD 0			ő	0.0			0.00%	0.00		0.00		
l						02/05/04		Grace					0	0.0			0.00%	0.00		0.00		
l						03/02/04		Grace					2	9.9			9.00%	90.10 99.00		50.00		
l						03/02/04		Grace					2	1.0			19.00%	99.00		50.00		
l			50	2240	INV	03/10/04	GRACE	Grace					0	0.0	0.0		0.00%	0.00	1	05.00		
l						03/12/04		Grace	SITY NI	EDICAL	TENTER		46	1010.0			0.00%	17247.40		28.70		
l						03/15/04		Grace					0	0.0			0.00%	0.00		0.00		
l						06/22/04			STTY NI	EDICAL (ENTER		2	10.0			10.00%	10.00		10.00		
l						06/24/04				EDICAL			2	10.0			20.63%	2.60		0.00		
l						06/24/04		Grace	SITY N	EDICAL (BRITER		2	24010.0			4.28%	28502.60	,	0.00		
۱						06/28/04		Grace					4	200.0	0.0	5	\$0.00%	200.00	2	00.00		
۱						06/28/04		Grace					2	100.0			\$00.00	100.00	1	00.00		
۱						07/01/04 07/01/04				EDICAL (400	2.0 2187.0			20.00%	0.50		1.25		
۱						01/18/05				EDICAL			0	0.0			0.00%	0.00		0.00		
۱						02/22/05		Grace					10	197.9			180.08	442.10		20.00		
۱						02/22/05 02/23/05		Grace		EDICAL	-017700		4	53.9			0.00%	166.10		0.00		
۱						02/23/05				EDICAL (2	2.0			10.00%	-4.50		-1.25		
۱			13	10831	C/N	02/28/05	UNC	UNIVER	STTY NI	EDICAL (BITER		2	2.0	0.0	18	10.00%	-4.50	(i	-1.25		
۱						02/28/05				EDICAL .			4	4.0			#00.00%	-4.00		0.00		
۱						02/28/05				EDICAL (-	4.0			10.00%	4.00		4.00		
۱			50	2505	INV	03/22/05	GRACE	Grace					2	1.0	0.0	7	5.00%	3.00		2.00		
۱						03/22/05		Grace			-		2	1.0			5.00%	19.00		10.00		
۱						03/23/05				EDICAL (0	0.0			0.00%	0.00		0.00		
۱					CRC	04/11/05	DEA	NICHAR	L CREEK	8			ō	0.0	0.0		0.00%	0.00	0	0.00		
I				2	CRC	04/20/05	UNC	UNIVER	STTY NI	EDICAL	ENTER		0	0.0			0.00%	0.00		0.00		
1			-	ISMAN									540	28296.7			3.01%	48206.90		36.63		

Monthly Lot Gross Profit Report (Summary)

The lot gross profit report provides management with an analysis of the profitability of each salesman. Designed specifically for customers utilizing lot inventory control, prepared in salesman sequence, the report analyzes the sales, cost, and gross profit associated with each sale.

Invoice Date

In this field the operator has the option of selecting 'All Invoice Dates', 'Invoice Date Range' or 'Specific Invoice Dates'.

Press <RETURN> to Process Report, Line# to Change, or Abort:

Press 'RETURN', enter a Zero (0), click on the 'OK/END' icon, or press the 'F2' function key to process the report.

The user can also enter Line Number to make desired changes.

Enter 'ABORT' press 'F8' function key or click on the 'CANCEL' icon to delete this entry.



Where to get more Information

- Additional training Sessions
- Place a support call using the CRS system: <u>http://crs.tshinc.com</u>
- Call The Systems House, Inc. at 973-777-8050

Accounting Registers Training Guide

29

Notes:

Accounting Registers Training Guide

Accounting Registers Training Guide Where to get more information

Please send any comments or questions on this guide to our documentation department at: documents@tshinc.com

Note: This guide was made using WINMDS.

If you still have questions after reviewing this guide, you have several options:

1. Order additional training Sessions- TSH personnel can train you on the specifics of your system.

2. Place a support call using the CRS system: http://crs.tshinc.com – The most efficient way of entering and tracking Support calls. Plus, you will have a written record of the resolution for future reference. If you do not have a login, call TSH today to set on up.

3. Call The Systems House, Inc. at 973-777-8050 – were here to serve you in any way we can.