

Moving Items to the Quarantine Warehouse

Overview:

This Quick Guide Outlines a procedure to receive and then move specific items into a segregated or “quarantine” warehouse. By doing this you can inspect and the move items back to your primary warehouse prior to selling the. This procedure can also be used to hold inventory if track and trace/ pedigree information is missing.

To begin:

We have an item that we want to move to the quarantine warehouse:

The screenshot shows a software application window titled "Lot Inventory Availability". The window displays a table with the following data:

Whse	Item	134501	ATENOLOL 100MG TABS	
PRICE1	2	3	4	Earliest Delivery
Qty 1	2	3	4	

Avail	On Hand	In Pick	On B/O	In Use	Adj Qty	Trn Qty	In Work	On P/O
222	222							

LN#	Whse	Lot# / Length Serial#	Location	Recv Date Expire Dt	On Hand In Pick	Available	Lot Cost
1	001	EE6609	AW11	10/27/15 03/31/17	222	222	
2							
3							
4							
5							

Enter END to exit, PREV PG or NEXT PG

The bottom of the window features a toolbar with icons for Help, Ok/End, Insert, Delete, Prev, Next, Inquiry, Cancel, Off, and Popup. The status bar at the bottom indicates "The Systems House | Operator:SF Ready."

You will need to make sure a product detail record exists for the item, and the lot indicator is properly set.

Go to Customer Service -> Order Entry and Invoicing -> Transfer Entry

Transfer Entry looks very similar to Order Entry, at the first prompt, input the quarantine warehouse number, 003. Input the remaining fields, then click 'Ok/End" to move to the Line Items screen.

At the line items screen, input the item number to move to the quarantine warehouse. In this example, the item is 134501:

LN#	Product Number	Order	/UM	Ship	/UM	BO	/UM	PH	Price	/UM	Whs
1	134501	222	/ BT	222	/ BT		/ BT	Y	1.64	/ BT	001
	ATENOLOL 100MG TABS			TENORMIN 100MG 100CT				ND	364.08		
		I00781						50M	1.64	/ BT	
2											

You will need to go back to the line, to the "More" field.

LN#	Product Number	Order	/UM	Ship	/UM	BO	/UM	PH	Price	/UM	Whs
1	134501	222	/ BT	222	/ BT		/ BT	N	1.64	/ BT	001
	ATENOLOL 100MG TABS			TENORMIN 100MG 100CT				ND	364.08		
		I00781						50M	1.64	/ BT	
2											

Type "+" and hit <ENTER> to access the field. Then go to the "Recv. Location" field and input the location the product will go to in the quarantine warehouse:

1.Future	N
2.Due Date	01/20/16
3.Price Source	O
4.Discount%	
5.Commission%	
6.Department	
7.Cust Item#	
8.Taxable	N
9.Bill as Ord	
10.Location	
11.Recv.Location	Q-100
12.Drug Form	

Enter Line# to Change, 0 to Accept

You will need to change the Price Hold flag from "Y" to "N":

CO#	Cust#	Warehouse	Order	UM	Ship	UM	BO	UM	PH	Price	UM	Whs
01	W003	WAREHOUSE 003	222	BT	222	BT			Y	1.64	BT	001
Description: ATENOLOL 100MG TABS										364.08		
Description: TENORMIN 100MG 100CT												
Description: I00781										1.64	BT	
2												

Complete the Transfer and a Pick Ticket will print:

PICKING TICKET



Global Pharm Wholesale
 P.O. BOX 2998
 Dearborn, MI 48123

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Order Number

01108756001

Tel: 313-436-1078
 Fax: 313-436-1251

Bill-to: W003
WAREHOUSE 003 23456 KEAN ST DEARBORN MI 48124

Ship-to: 001 SF
WAREHOUSE 003 23456 KEAN ST DEARBORN MI 48124

Order Date:	01/20/16	Salesman:	
Required Date:	01/20/16	Ship Via: UPS	Route:
Cancel Date:		Customer Order #:	
Order Taker:	SF	Caller:	

Special Instructions:	
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Line	Location	Item Number / Description	Ordered	UM	Shipped	UM	B/O Qty	Unit Price	UM
1	AW11	134501 ATENOLOL 100MG TABS TENORMIN 100MG 100CT NDC#: 00781-5229-01 Additional License Information State License for MI 321654654 Exp 10/02/22	222	BT	222	BT	0	0.00	BT

The person in the warehouse would pick the item and someone would perform Verification to complete the transaction.

Now if you look at the Lot Inventory Availability Inquiry for the item in warehouse 003, (quarantine warehouse), the lot will be there:

Lot Inventory Availability									
Whse	003GPW QURANT		Item	134501		ATENOLOL 100MG TABS			
PRICE1		2		3		4		Earliest Delivery	
Qty 1		2		3		4			
Avail	222		On Hand	222		In Pick		On B/O	
In Use		Adj Qty		Trn Qty		In Work		On P/O	
LN#	Whse	Lot# / Length Serial#	Location	Recv Date Expire Dt	On Hand In Pick	Available	Lot Cost		
1	003	EE6609	Q-100	01/20/16 03/31/17	222	222			
2									

You've successfully moved the inventory of that item and lot from warehouse 001 to warehouse 003.