

Service Charge Overview and Setup

DJF 5/29/2012

Step1. Review Current AR Inquiry for customer noted some invoiced over 45 days

DJF - [mail.tshinc.com-AMD.12.TEST-DET.AR305\$1]

File Edit Settings Reset Tools GUI Standard Functions Special Functions Help

Customer Accounts Receivables

Company# 01 AMERICAN MEDICAL DEPOT Creation Date 11/07/97
 Customer# VATAMPA VAMC TAMPA
 City St Zip AUSTIN TX 78714 Credit Meth 00 Cred Hold N
 Start Date End Date Credit Limit 2000000
 Salesman# 185 NICK LENA Terms 09 NET 15

1. Customer Comments

High Cred\$ 846376 OpenOrder\$ 780489.24 A/R Balance 454573.62 Paid to Dt 2662363.58 Old Inv 07/24/07 Phone
 Invoice 246134 Order 217812 Payment 49288.22 Mtd Sales\$ 337626.26 Return\$ Sales\$ LY 6730307.97
 Date 05/22/12 05/22/12 05/17/12 Ytd 2941808.71 -216.90

Ln#	Type	Invoice#	Date	Ref#	Original\$	Open\$	Whs	Cust Ref	Order#Rel
155	INV	01959287	07/11/08		71.35	71.35	500	673G80114	928359003
156	INV	01960619	07/18/08		132.36	39.71	500	673G80062	936942001
157	INV	01962424	07/25/08		103.52	103.52	500	673G80062	938734001
158	INV	01963778	08/01/08		6222.03	-214.63	500	673A80907	940020001
159	INV	01977815	10/07/08		51804.77	24300.48	500	673G90002	952728001
160	INV	01981179	10/21/08		2254.20	352.62	500	673A90041	955447001
161	INV	01983577	11/05/08		22599.84	-236.03	500	673G90016	958184001

Enter 'END' to exit, 'CC' for cust comments, or 'TT' to change Inq Type

Select	Stmt Prt	Det AR	Details	Aging	Print	CRM	CustSale	PaidHist	Cons AR	Search	Popup
HELP	OK/END	INSERT	LDELETE	PREV PG	NEXT PG	INQUIRY	CANCEL	Off			Popup

Step 2 – setup customer to allow us to charge service charges on older invoices

DJF - [mail.tshinc.com-AMD.12.TEST-CUST.MAST.MAINT01151]

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Customer Master Maintenance Internal # 400483 Created 04/16/99

Customer#	DODFLEET	21.Special Pricing	
1.Name	DFAS COLUMBUS CENTER	22.Spec Prc Cont#	
2.Address 1	ATTN: DFAS-CO-SEM	23.Spec Prc Alert	
3.Address 2	PO BOX 182317	24.Shipto Code	000001
4.Address 3		25.Ship Method	15 COMMON CARRIER
5.City	COLUMBUS	26.Ship Zone	000 NONE
6.State	OH Country	27.Terms Code	09 NET 15
7.Zip Code	43218	28.Taxable	N
9.DEA Code		29.Tax Juris	00002 FEDERAL GOVERNMENT
10.A/R Contact	ALLEN THOMAS	30.Tax Exempt #	SP020099D7150
11.Telephone	215-737-4695	31.Exempt Exp Dt	
12.Fax Number	215-737-8144	32.Service Chg	N # Days 0
Email		33.Credit Method	00
13.Master A/R		34.Credit Limit	9999999
14.Cust Class	01 MEDICAL DIVISION	35.Credit Days	
15.Cust Type	05 DEPARTMENT OF DEFENSE	36.Credit Hold	N
16.Cust Group	110 DOD FLEET	37.Accept B/O	Y
17.Territory	15 BUSINESS DEVELOPMENT	38.Accept Partial	N
18.Spec Inst		39.Accept Subs	Y
19.Purch Cont	CHESTER DOBROWSKI	40.Prc Hld Exempt	N
20.Purch Phone	215-737-4195	41.Inactive Flag	

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HELP	OK/END	INSERT	LDELETE	PREV PG	NEXT PG	NOTES	INQUIRY	CANCEL	Off	Userfile	Popup
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GENERAL HELP

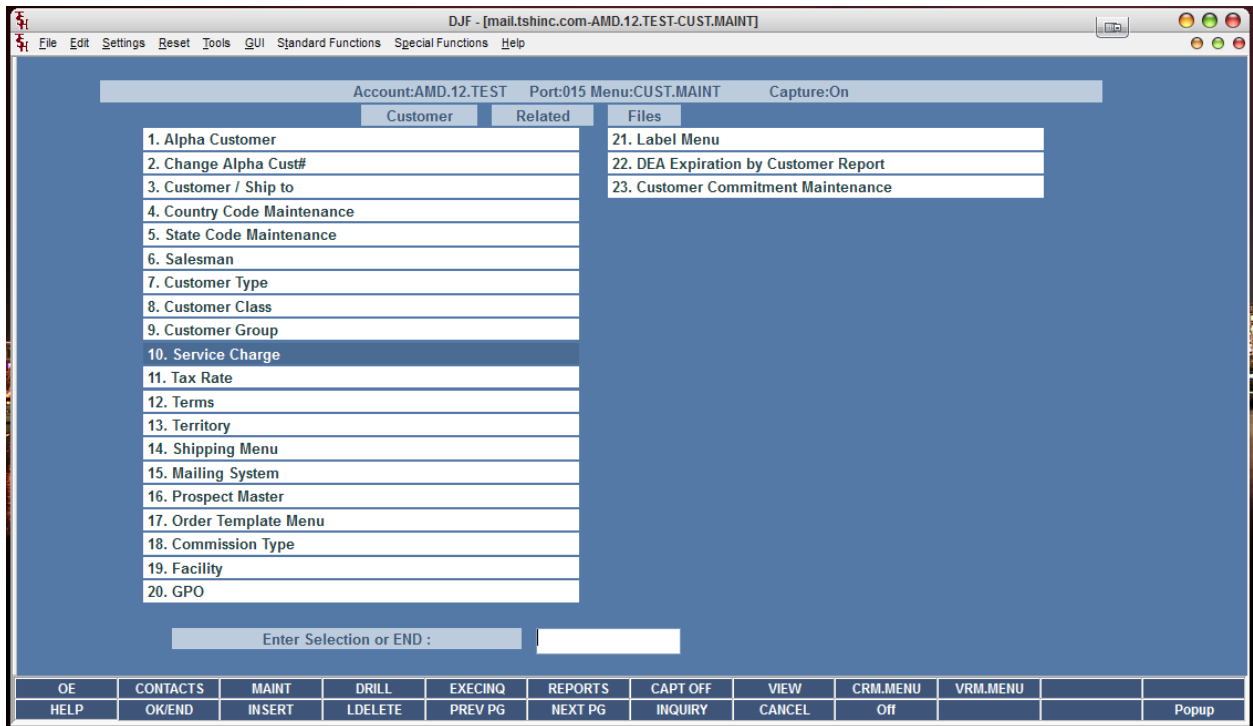
Service Charge Flag (Y/N)

Service charge on overdue invoices.
This field controls the automatic calculation of service charges on overdue A/R items during the service charge calculation update.

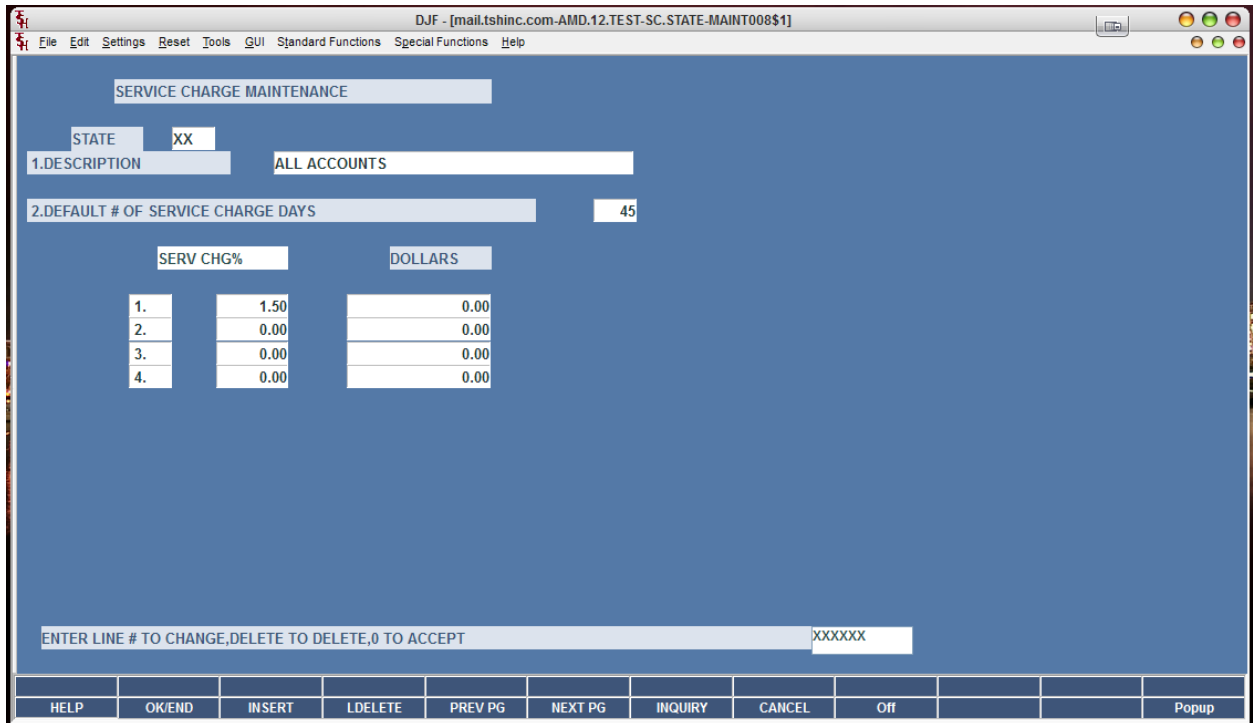
The number of days before an A/R item becomes overdue is defined in the company file.
ALLOWABLE ENTRIES ARE N, Y

End Help
Inquiry

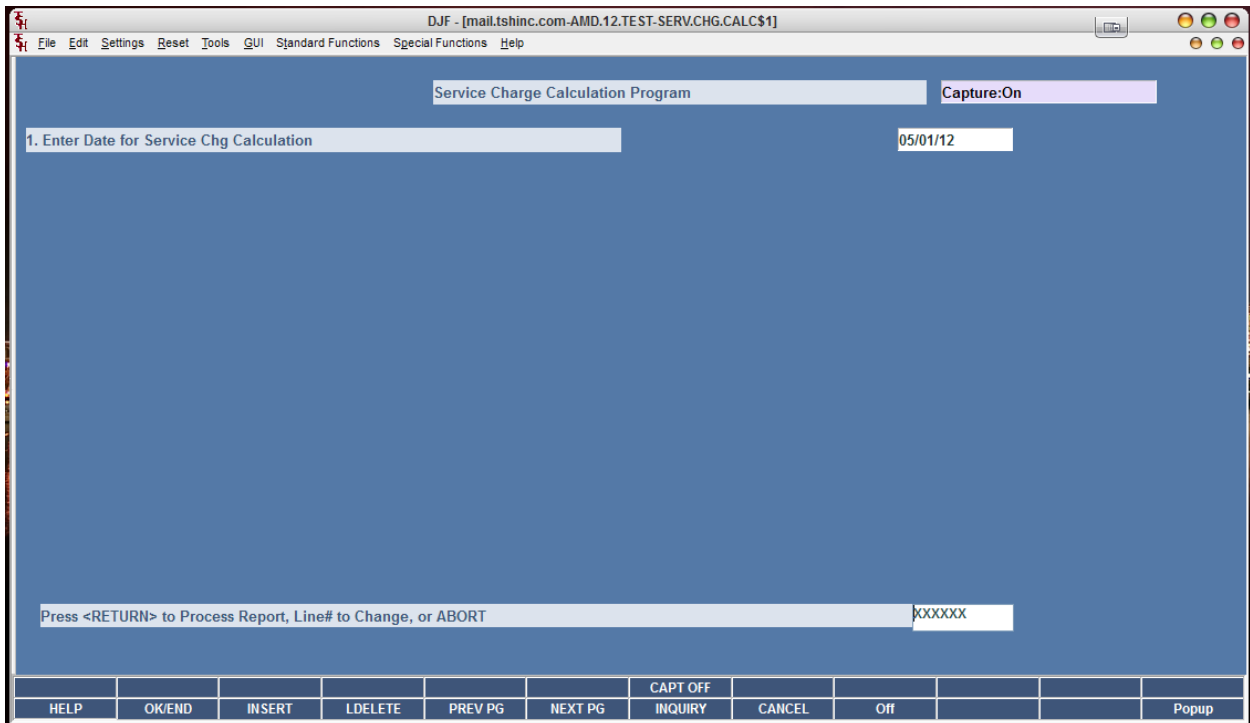
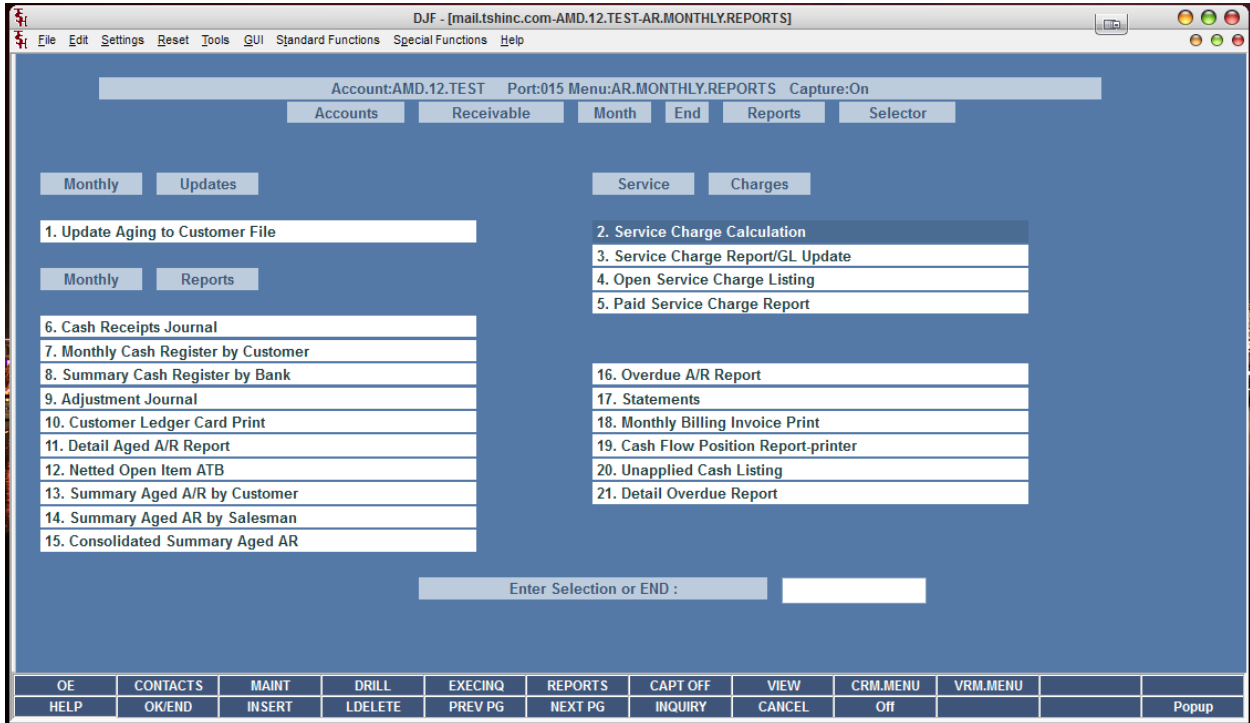
Now setup the service charges



Enter a flat 1.5% on all invoices older than 45 days



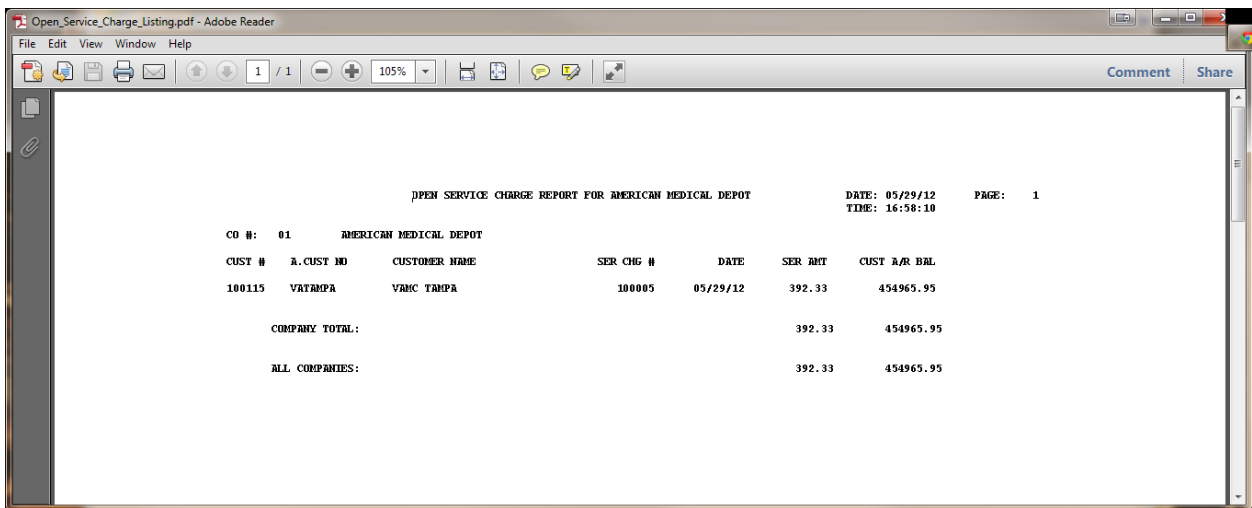
Run the service charge updates from the ar month end menu.



After running the update review service charge calculations



View the report



Review invoices/ statements etc with new service charge

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Customer Accounts Receivables

Company# 01 AMERICAN MEDICAL DEPOT Creation Date 11/07/97

Customer# VATAMPA VAMC TAMPA

City St Zip AUSTIN TX 78714 Credit Meth 00 Cred Hold N

Start Date End Date Credit Limit 2000000

Salesman# 185 NICK LENA Terms 09 NET 15

1.Customer Comments

High Cred\$ 846376 OpenOrder\$ 780489.24 A/R Balance 454965.95 Paid to Dt 2662363.58 Old Inv 07/24/07 Phone

Fax 813-972-7572

	Invoice	Order	Payment	Mtd	Sales\$	Return\$	Sales\$ LY
Last Date	246134	217812	49288.22		337626.26		6730307.97
Date	05/22/12	05/22/12	05/17/12	Ytd	2941808.71	-216.90	

Ln#	Type	Invoice#	Date	Ref#	Original\$	Open\$	Whs	Cust Ref	Order#Rel
36	INV	01089522	04/21/10		132.11	91.71	500	673A00431	061321001
37	INV	01091840	04/30/10		1682.00	86.63	014	673A00309RB	063541001
38	INV	01095479	05/20/10		313.71	313.71	014	67300506	066500001
39	S/C	01100005	05/29/12	100005	392.33	392.33		SERVICE CHG	
40	INV	01108843	07/29/10		793.74	258.72	500	673A00467RB	080202001
41	INV	01111611	11/16/11		6655.20	5151.77	001	01052801	
42	O/A	01115530	04/08/11	115530	-45.15		001	EFT040811	

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