When I first lo	ogin, I clicked o	on Order Entr	/ Header:
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	PS						Order# Total Amount 000940 \$0.00
E N '	TERP	RISES					Orders on Hold
		Change Passwor		uiries Help Contact Us Home	Logoff		
Product	De	scription	Order Entry Header				
			Product History				
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			Product Search	Welcome All Wome	ns Hlth Ct-n.tamp		
			Current Order				
			Orders On Hold	The Following ord			
				Click on a Web Order Numb or	er to resume your order		
				OF Click Here to Plac	e a New Order		
Sort By:	Order Date	Ø GO					
	er page: 10 💌	GO					
	Web Order#		Customer PO	Ordered By	Order Date	Order Amt	Status
	000926				07/22/13	\$4,966.	00 InProcess
1 Item		1	Page				Previous1 Next
	t © 2013 The Sy Click here to emai	stems House, Inc.					
Problems	Chick here to emai	n the webmaster					
	al (orf)						

Next, at the bottom of the Order Entry Header page I clicked on the drop down arrow next to "Choose a template". I selected "Purchasing history", then I clicked the "Go" button.

144 TAN U.S	IPA, FL 33613 .A.	AT IN: ALISHA 14498 UNIVERSITY COVE PL TAMPA [?] FL [?] 33613 [?] -ALL WOMENS HITH CT-N.TAMP V	[2] [2]	
	Required Date: 07/22/2013 Dept. No: 100 Customer PO:			
Choose a template: Purchasing history 💌 🕰 Copyright © 2013 The Systems House, Inc. Problems? Click here to email the Webmaster	Current Order Product History Product Search	9 Guick Order		

I entered the quantity I wanted to order for 1 item.

Product No.	Avg.M.	Product Description	In	Mfr	Purchase	Delete
Ord. Qty/UM	Usage	Price/UM	Stock	Mfr PN#	History	Item
ILA45525		DILAPAN-S 4MMX55MM 25/BOX HYGROSCOPIC DILATOR	~	MEDICEM INTERNATIONAL	150 EA 06/04/13	Delete Item
BX	25	\$139.50 BX/25				
ILA35525		DILAPAN-S 3MMX55MM 25/BOX HYGROSCOPIC CERVICAL DILATOR	0	MEDICEM INTERNATIONAL	50 EA 06/04/13	Delete Item
BX	8	\$139.50 BX/25				
IPROHPS		CIPROFLOXACIN 500MG 100 TABS	Ø	WATSON PHARMACEUTICALS	1 BT 06/13/11	Delete Item
BT	0	\$28.00 BT / 1		16252-0515-01		
YPERM		HYPER-RHO D S/D MINI 10 SYR	~	GRIFOLS	2 EA 11/21/11	Delete Item
EA	0	\$239.50 EA/1		13533063106		
ETHERGO		METHYLERGONOVINE 0.2MG/ML 10X1ML AMPS	~	PHARMACIST PHARMACEUTICAL	2 BX 09/20/11	Delete Item
BX	0	\$40.00 BX/1		06370-4004-01	2 BX 06/13/11	
ETHERGOTAB		METHYLERGONOVINE MALEATE 0.2MG 100 TABS	~	PHARMACIST PHARMACEUTICAL	2 BT 10/16/12	Delete Item
BT	0	\$295.00 BT / 1		63704-006-01	2 BT 07/09/12	
ALB20HPSI		NALBUPHINE 20MG 10ML VL	~	HOSPIRA WORLDWIDE INC	10 VL 08/13/12	Delete Item
I vi	0	\$27.00 VL/1		00409-1467-01	15 VL 05/10/12	
2 Items		2 Pages Current Order Add to Order			Prev	ious1 2 Next
		Product History Product Search Quick Order				
opyright © 2013 The roblems? Click here to e						

Then I clicked "Add to Order".

Product No.	Avg.M.	Product Description	In	Mfr	Purchase	Delete
Ord. Qty/UM	Usage	Price/UM	Stock	Mfr PN#	History	Item
DILA45525		DILAPAN-5 4MMX55MM 25/BOX HYGROSCOPIC DILATOR	~	MEDICEM INTERNATIONAL	150 EA 06/04/13	Delete Item
BX	25	\$139.50 BX/25				
01LA35525		DILAPAN-S 3MMX55MM 25/BOX HYGROSCOPIC CERVICAL DILATOR	0	MEDICEM INTERNATIONAL	50 EA 06/04/13	Delete Item
BX	8	\$139.50 BX / 25				
CIPROHPS		CIPROFLOXACIN 500MG 100 TABS	Ø	WATSON PHARMACEUTICALS	1 BT 06/13/11	Delete Item
BT	0	\$28.00 BT/1		16252-0515-01		
IVPERM		HYPER-RHO D S/D MINI 10 SYR	~	GRIFOLS	2 EA 11/21/11	Delete Item
EA	0	\$239.50 EA/1		13533063106		
METHERGO		METHYLERGONOVINE 0.2MG/ML 10X1ML AMPS	*	PHARMACIST PHARMACEUTICAL	2 BX 09/20/11	Delete Item
BX	0	\$40.00 BX/1		06370-4004-01	2 BX 06/13/11	
IETHERGOTAB		METHYLERGONOVINE MALEATE 0.2MG 100 TABS	~	PHARMACIST PHARMACEUTICAL	2 BT 10/16/12	Delete Item
BT	0	\$295.00 BT / 1		63704-006-01	2 BT 07/09/12	
ALB20HPSI		NALBUPHINE 20MG 10ML VL	~	HOSPIRA WORLDWIDE INC	10 VL 08/13/12	Delete Item
1 VL	0	\$27.00 VL/1		00409-1467-01	15 VL 05/10/12	
2 Items		2 Pages Current Order Product History Product Search Wauck Order			Prev	rious1 2 Next

The screen below shows the item that was ordered. I am complete, so I clicked on the "Send Order Now" button

<u>NTER</u>	PRISE	S				C u	ment orde
	ring Change Passy		ler Inquiries Help Contact (Js Home Logoff			
oduct	Description	Sea	rch				
ondoms		Web Order #	Customer	PO#	Ship to		
dical Devices •		000940	None		ALL WOMENS HITH CT-N.TAMP	•	
dical/Surgical 🕨					TAMPA, FL 33613		
armaceuticals 🕨				60 Save as Default			
egnancy Test		Items per	page: 10 💌	60 Save as Default			
aining Materials		Below is your curi	ent order information. Click the D	ELETE button to delete that	t line item from your order. When y nge quantities, change the ORD QTY	our order is complete,	click "Send Order Now",
		Order".		ing at a later date. To char	ige quantities, change the ord of t	value in the boxes belo	wana chek opuate
		Line Product No. No.	Product Des	cription	Manufacturer In ORD Stock QTY	UM Price	Ext. Price Delete Item
		1 NALB20HPSI	NALBUPHINE 20MG 10ML VL		HOSPIRA WORLDWIDE V 1	VL/1 ¥ \$27.0	0 \$27.00 Delete Item
		ORDER TOTALS					
		1 Items					\$27.00
		1 Item	1 Page				Previous1 Next
		Order Comments:		GO			
		Order Comments:		60			
				12			
		Choose a temp	ate: History - Default Shipto 👽 GO				
				date Order Qtys Continue Shopping	Hold Order Send Order Now Product Search		
				Product History Quick Order	Delete Order Save Order as Template		

I clicked "OK" on the pop-up message:



On the Payment Method screen, I clicked "Submit Order"

HPS			
ENTERPRISE	S		Payment Method
Web Order #	Customer PO#	Ship to	
000940	None	ALL WOMENS HLTH CT-N.TAMP TAMPA, FL 33613	
		Total Merchandise: \$27.00	
		Tax Amount: \$0.00	
		Shipping/Handling: \$0.00	
		Total Order Amount: \$27.00	
	Please note that this	order total does not include shipping charges that may a	pply
	Please cl	hoose your Preferred Method of Payment 01 - Net 30 Days	6
		Bill-To: ALL WOMENS HLTH CT-N.TAMP ATTN: ALISHA 14498 UNIVERSITY COVE PL. TAMPA, FL 33613	
		Submit Order Cancel Send Order Reset	

My Web Confirmation is displayed:

				rmation for nber : 0009				Tha	nk You
				nt this confirmation for y IT from your browser win		rds.			
			Thank you for us	ing our website.					
Web Ord	er#	Sold To		Ship To					_
000940		ALL WOMENS HLTH CT-N.TAMP ATTN: ALISHA 14498 UNIVERSITY COVE PL.		ALL WOMENS HI ATTN: ALISHA 14498 UNIVERS					
Required	Date	TAMPA, FL 33613		TAMPA, FL 3361	3				
	07/22/2013	U.S.A.		U.S.A.					
Custome	er PO#	Dept No.	Req. No.	Ordered By			Ship Method		
		100					01		
special I	instructions:		<i>6</i> k						
Line No.	Product No.	Product Description		Manufacturer	ORD QTY	им	Price	Ext. Price	
	NALB20HPSI	NALBUPHINE 20MG 10ML VL		HOSPIRA WORLDWIDE INC	1	VL / 1	\$27.0	0 \$	27.00
ORDER TO 1 Items	JTALS						Total Merchandise Tax Amount		\$0.00

I can check MDS for that Order:

Order# Ord Date Due Date Customer# Ship To Rels Lns ST Fut Inquiry List Inquiry List Strong bid Doe OoDER to COSTO Booker COST PO Doe Display Dr CUSTORER NAME CUST PO PO# Display Dr CUSTORER NAME CUST PO 1 Display Dr CUSTORER NAME CUST PO 2 Display Dr CUSTOR MAME PO 4 Add OK Cancel 0.00 HADER NV NO NEXT ORD SPEC NIST AUDTL ST SEMALS	HPSRX - [times]	hare.tshin	c.com-H	PSRX-DET.OO011\$1								Ľ	
Orde## Ord Date Due Date Customer# Ship To Reis Lns ST Fut Future Uit Settings: Ling Fut Future Uit Dispose Dost Dost Dost Dispose Ordbate Dost Dost Dispose Dost Dispose Customer# Tin Instrume Dispose Customer# Dispose Dispose Customer# ALL Womens HLTH CT-N 000940 Price Value Orig Ord# Instrume 1 Instrume Instrume 4 OK Cancel 1 Instrume 0.00	<u>ile E</u> dit <u>S</u> etting	gs <u>R</u> eset	Tools G	UI Standard Function	s Special Functions H	<u>t</u> elp							- 8
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Orde## Ord Date Due Date Customer# Ship To Reis Lns ST Fut Future Uit Settings: Ling Fut Future Uit Dispose Dost Dost Dost Dispose Ordbate Dost Dost Dispose Dost Dispose Customer# Tin Instrume Dispose Customer# Dispose Dispose Customer# ALL Womens HLTH CT-N 000940 Price Value Orig Ord# Instrume 1 Instrume Instrume 4 OK Cancel 1 Instrume 0.00					Detail C	Order Inquiry (Line	Items)						
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Reis Lis ST Fut OP Fut Settings (de) Magnetic Lock/P So RADER LOCK/P So RADER LOCK/P So RADER DO CUSTORER Number Dil154274 07/22/13 AMECNT Description 1 1				_			P/C				.		
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